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# INTERNATIONALIZATION POTENTIAL FOR EVENT MANAGEMENT SOFTWARE IN BARCELONA AND MADRID, SPAIN



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# INTERNATIONALIZATION POTENTIAL FOR EVENT MANAGEMENT SOFTWARE IN BARCELONA AND MADRID, SPAIN

The use of event management software (EMS) by companies in their event management processes is a globally fast growing trend, with current estimated market value of over 6.6 billion USD globally and an estimation to reach 8.6 billion USD by year 2020. Growth in EMS use is especially fast in cloud based services, as these systems provide cost-effectiveness, easy deployment ability, high scalability, flexibility and access options

To take advantage of this potential in a fast growing market, a Finnish startup company Company X Oy was founded in 2017. The main product of the company is a Software as a Service (SaaS) event management software named Company X. Company X is an online service for easier event management. Due to the first year's successful start in Finland Company X Oy has started to look for opportunities in international markets for expansion.

Previous studies have evaluated on surface level the potential competition in event management software providers in Europe in general, with emphasis on providers similar to Company X Based on that research, Spain was chosen as a potential target market for Company X. The purpose of this study was to conduct market research for company's internationalization in Spain. Two large target market areas were chosen: Barcelona and Madrid. Main goal was to evaluate what is the nature of current EMS market in Spain, and if there is market potential for internationalization of Company X in Spain. If market potential is found, the ideal market entry mode for the potential internationalization was to be evaluated.

Market research was conducted in cooperation with native Spanish students in Spain, coordinated and supervised by Company X operatives working in both Spain and Finland. Research consisted on a preliminary literature review, on which Company X Oy's previous studies on the subject was combined to form basis for the preliminary market research. After the preliminary market research semi-structured interviews were conducted on companies operating in Spain who organize events, as well as end users participating in the events. Finally, an online survey for the end users in both cities was conducted to find out the nature of current EMS market in Spain, and how end users have experienced current registration, payment, and communication processes relating to events they have participated in.

Results of the market research show promising market potential for Company X Oy's service in Spain. After evaluating the market entry modes, a joint venture with the Spanish students conducting the field work of the market research in Spain was chosen as the best market entry strategy. A joint venture was formed, and Company X Oy now has an international brand Company Y Inc. operating in Spain, with its first signed customers for the service.

#### KEYWORDS:

Internationalization, Event Management, EMS, International Business, Market Research, Startup

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# TAPAHTUMAHALLINNAN OHJELMISTON KANSAINVÄLISTYMINEN BARCELONASSA JA MADRIDISSA, ESPANJA

Tapahtumahallinnan ohjelmistot (EMS) ovat maailmanlaajuisesti kasvava trendi, joiden arvioitu kansainvälinen markkina-arvo on 6.6 miljardia USD, ja tämän on arvioitu kasvavan 8.6 miljardiin USD vuoteen 2020 mennessä. Tapahtumahallinnan ohjelmat ovat kasvava trendi erityisesti pilvipalveluissa, koska ne tarjoavat käyttäjilleen kustannustehokkaan, helposti skaalattavan, mukautuvan järjestelmän tapahtumahallintaan. Hyödyntääkseen tätä kasvavaa markkinatrendiä, suomalainen startup yritys Company X perustettiin vuonna 2017. Yrityksen päätuote on "Software as Service" -tyyppinen tapahtumahallinnan palvelu, Company X. Company X on verkkopalvelu helpompaan tapahtumahallintaan. Ensimmäisen vuoden menestys kotimaassa johti Company X Oy:n kiinnostukseen kansainvälistymiselle.

Company X:n aiemmat tutkimukset ovat arvioineet eurooppalaisten EMS tarjoajien kilpailukenttää. Näiden tutkimusten perusteella Espanja osoittautui potentiaaliltaan Company Xelle otollisimmaksi markkina-alueeksi Euroopassa. Tämän tutkimuksen tarkoituksena oli suorittaa markkinatutkimus Company X:n kansvainvälistymisaikeista Espanjassa. Kaksi suurta markkina-aluetta valittiin tutkimuskohteeksi: Barcelona ja Madrid. Tarkoituksena oli arvioida Espanjan tämän hetkistä EMS markkinakenttää, ja Company X:n markkinapotentiaalia Espanjassa. Jos kohdemaa osoittautuu tukimuksen aikana potentiaaliseksi, paras kansainvälistymisen muoto Espanjassa täytyi arvioida.

Markkinatutkimus tehtiin yhteistyössä espanjalaisten opiskelijoiden kanssa. Tutkimus suunniteltiin ja koordinoitiin Espanjassa Company X:n henkilökunnan ohjauksella kohdemaassa. Tutkimus koostui kirjallisuustukimuksesta yhdistettynä Company X:n aiempaan tutkimukseen aiheesta. Kirjallisuustutkimus muodosti pohjan arvioivalle markkinatukimukselle Espanjassa. Tämän tutkimuksen pohjalta muodostettiin semi-strukturoitu haastattelupohja paikallisille yrityksille, jotka järjestävät tapahtumia, sekä loppukäyttäjille, jotka ovat tälläisiin tapahtumiin osallistuneet. Lopuksi suoritettiin kattava sähköinen kysely loppukäyttäjille, jonka tarkoituksena oli kartoittaa EMS markkinoiden tämän hetkinen luonne Espanjassa, sekä miten loppukäyttäjät ovat kokeneet tapahtumien rekisteröitymisen, maksuliikenteen, ja kommunikaation aspektit.

Markkinatutkimuksen tulokset viittavat lupaavaan markkinapotentiaaliin Company X:n palvelulle Espanjassa. Parhaaksi kansainvälistymisstrategiaksi valittiin yhteistyöyritys markkinatuktimukseen osallistuneiden espanjalaisopiskelijoiden kanssa. Yhteistyöyrityksenä perustettiin Company X Oy:n kansainvälinen brändi, Company Y, jolla on tällä hetkellä ensimmäiset asiakkaansa Espanjassa.

#### ASIASANAT:

Kansainvälistyminen, Tapahtumahallinta, EMS, Kansainvälinen liiketoiminta, Markkinatutkimus, Startup

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# LIST OF ABBREVIATIONS

CRM	Customer relationship management (Dyché, 2001)
EMS	Event management software (Bowdin et al. 2010)
FDI	Foreign direct investment (Hollenson, 2008)
GDP	Gross domestic product (OECD, 2001)
SaaS	Software as a service (SIIA, 2001)
SME	Small and medium-sized enterprises (Petrakis, 2012)

### **1 INTRODUCTION**

The use of event management software (EMS) by companies in their event management processes (Bowdin et al. 2010) is a globally fast growing trend, with current estimated market value of over 6.6 billion USD globally and an estimation to reach 8.6 billion USD by year 2020 (Statista, 2017, 2). Growth in EMS use is especially fast in cloud based services, as these systems provide cost-effectiveness, easy deployment ability, high scalability, flexibility and access options (Grieser, 2015).

Acknowledging this potential in a fast growing market, a Finnish startup company Company X Oy was founded in 2017 (PRH, 2017). The main product of the company is a Software as a Service (SaaS) event management software named Company X. Company X is an online service for easier event management. Key functions include tools for event page management, ticket sales, communication, marketing, and reporting. These functions save time and resources for company's core businesses by providing an attractive and easy to use platform for both the event organizer and the participants. (Hallanoro, 2017).

Due to the first year's successful start in Finland (Vesala, 2017), Company X Oy has started to look for opportunities in international markets for expansion. Previous studies have evaluated on surface level the potential competition in event management software providers in Europe in general, with emphasis on providers similar to Company X (Vesala, 2017). Based on that research, Spain was chosen as a potential target market for Company X (Vesala, 2017). Further market research for company's internationalization in Spain was deemed necessary, and two large target market areas were chosen: Barcelona and Madrid.

#### 1.1 Motivation

As a student of internal business at the Turku University of Applied Sciences I have developed a passion for international affairs, especially in B2B marketing. As I currently work for Company X Oy conducting the research as part of my thesis work was a natural choice. The market research for internationalization of Company X was determined to be part of my duties, so a natural course was to combine the efforts of that research and thesis work. This thesis will provide not only concrete information for the company, but also enhance my own academic research capabilities and advance my graduation. The ultimate motivation is to provide a research that will provide foundations for actual internationalization operations for Company X in Spain.

1.2 Research objectives and questions

The main goal of this study is to evaluate the target cities of Barcelona and Madrid market potential for Company X. Objective is to survey end-users of these market regions to find out their current methods of registering to local events and how keen they would be on using a software based system like Company X. If market potential for Company X is found, best market entry strategy for Spain is mapped out.

The thesis is designed to answer the following questions:

- 1. What is the nature of current EMS market in Spain?
- 2. Is there a market potential for internationalization of Company X in Spain?
- 3. What is the ideal market entry mode for the potential internationalization?

This market research on internationalization potential will be used as guidelines for further studies on the regions potential and the feasibility for Company X Oy international business opportunities in Spain. This study will be expanded by conducting surveys to small and medium sized business in Barcelona and Madrid to map their interest in using Company X SaaS product in hosting their events. The objective is to evaluate if Company X would be a potential choice to provide event management software to companies operating in these regions.

#### 1.3 Target market

Target market was chosen by Company X Oy 's based on an internal study on potential market regions in Europe. Company X Oy 's co-founder Jukka Vesala conducted research on competitors operating in European markets in his study in 2017, "Company X:n kilpailukenttä ulkomailla". This research showed that especially the Scandinavian markets are heavily saturated with similar products, as are the regions of Germany, Belgium, Netherlands and France. Italy and Spain showed the least amount of competition by current international service providers on event management, so further

research was conducted to these regions. Spain was chosen as the Company X Oy 's first potential internalization venture. (Vesala, 2017) The reason to decide on Spain as the most attractive market is further explain in more detail in chapter 2.1.3 Company X Oy 's previous research.

Based on data gathered by Vesala (2017), funding to conduct market research in specific regions in Spain was requested from Finnish innovation funder Tekes (Tekes, 2016). Funding was approved by Tekes to conduct market evaluation for the cities of Barcelona and Spain (Tekes, 2017).

1.4 Structure of the thesis

Chapter two will provide background on EMS and their current worldwide market segment. These findings will provide the reader with concrete information on the EMS market and why this potential market was chosen to be researched further. The background chapter describes EMS as a tool, provides evaluations on EMS current market size and estimated future global market figures, and also Company X Oy's previous research on the subject.

Chapter three provides a literature review on internationalization. This chapter provides general information on internationalization as a term and a field of study, as well as methods for foreign market entry.

Chapter 4 determines the research methods used to gather and analyze data for this research. The chapter describes the preliminary market research and the process of actual field work in Spain. Following subchapters will describe the methods for the analysis of the results and the methods for estimating the potential for Company X Oy's internationalization in Spain.

Chapter 5 will provide the actual results of the research, and the analysis of these results. This chapter will analyze the feasibility of the market, as well as the suggested course of action and the methods for internationalization. Conclusion chapter will conclude the thesis with final assessment of the results and suggest further research on the subject.

### 2 BACKGROUND

#### 2.1.1 Event management software

Event management software (EMS) is a generic term that describes a large variety of different software related to event management processes (Bowdin et al. 2010). An EMS works as an electronic platform to gather and manage all information related to a companies' events (Bhe et al. 2004). EMS can be useful in all manner of events from small company gatherings to stadium rock concerts (Bowdin et al. 2010).

First EMS applications in the 1990's were not aimed specifically to managing events, but were traditional CRM systems that could also work as an EMS if the user was capable enough (Bhe et al. 2004). Modern EMS systems designed specifically for event management first started appearing in the market in the early 2000's. (Bowdin et al. 2010). First EMS were mostly computer or local network based, but in the early 2010's they evolved into more online and cloud based systems. Modern EMS systems are usable from everywhere with internet access, and are accessible from laptops and mobile phones. (Corbin Ball, 2012)

Modern EMS systems offer a variety of tools depending on the complexity of the EMS. Lighter EMS consists of event hosting and registration processes with limited reporting functions mainly related to participants lists. Mid-level products usually add ticket sales functions, communication options, detailed reporting and feedback functions. Heaviest EMS systems combine CRM and invoicing processes with EMS providing the company all of the event information in integrated form. (Bowdin et al. 2010)

As a modern tool, EMS systems help the companies in creating event websites, choosing venues, procurement and sourcing and content management. EMS key benefits for event hosting companies are effective data management, improved efficiency, multi-functionality, reduced costs and improved client perception. (Bowdin et al. 2010)

#### 2.1.2 Event management software global market

Two recent studies were found on evaluating event management software markets on a global scale. Statista's (2017) analysis focuses on estimating the current market, and forecasting the development from 2015 to 2020. The study provides reasonable evidence to support Statista's estimate, but unfortunately only describes the market on a global level (Statista, 2017). For purposes of this study, more specific data on European markets for event management systems had to be found. Figure 1 shows the Statista (2017) study's estimates on EMS global market development. Statista (2017, 2) estimates that the current EMS market of 6.68 billion USD will grow at a steady rate to over 8.6 billion USD by the year 2020. Statista (2017, 1) recognizes that the global need for EMS systems is growing, and states that "event management software helps users manage all of the steps that go into creating a successful event, ranging from registration and payment, to exhibition and content management. These are all functions needed in modern event management, and as global market for events is growing, so is the need for EMS's."

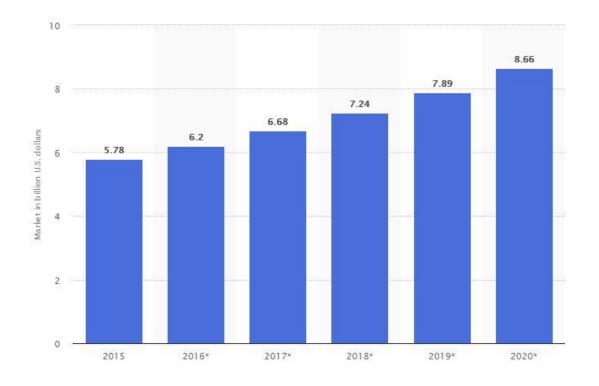


Figure 1: Event management systems global market (Statista, 2017)

Tim Grieser's 2015 study on "Event Management Software Market by Component, Software, Service, Deployment Mode (On-Premise, Cloud), Organization size, Verticals (Education, corporate, Third-Party Planners, Government, & others), and Region -Global Forecast to 2020" provides a more comprehensive review of both global and regional level markets on EMS. Grieser (2015, 1) estimates that the 2015 level of 5.44 billion USD market will grow to 9.28 billion USD market by 2020, at a compound annual growth rate of 11,3%. These numbers are close to estimates in Statista's (2017, 2) report.

Grieser (2015) describes the market development of EMS in recent years, and discusses the movement towards cloud based EMS systems. Popularity of these systems are related to cost-effectiveness, easy deployment ability, high scalability, flexibility and access options. As this kind of EMS systems are easily developed with today's coding platforms, cloud service EMS are estimated to grow their market share considerably in comparison to traditional systems that have to be installed to each computer. (Grieser, 2015)

Grieser (2015) used top-down and bottom-up approaches (Saunders et al. 2015) when estimating and validating the global EMS market and the regional EMS markets. Topdown approach was used to as EMS market was estimated by reviewing annual and financial reports of the major service providers worldwide and at a regional level. (Grieser 2015)

In addition, Grieser (2015) also gathered the data using a bottom-up approach by interviewing executives from different revenue tier 1-3 companies (Financial Times, 2014). 30 % of the total companies were tier 1 (revenue under 1 billion USD), 40 % tier 2 companies (revenue between 100 million – 1 billion USD), and 30 % tier 3 companies (revenue under 100 million USD). Number of primaries by designation were also analyzed, as was number of primaries by region. The former describes the positions the interviewee, and the latter the market region. Figure 2 shows the percentile distribution in Griesers (2015) study. First circle of the Figure 2 shows the distribution of company "Tier" levels, and the distribution was pretty even overall. Second circle displays the designation level of the interviewee. In the study C-level job description covered 72% of the answerers, with 14% director level interviewees. Last circle displays the regional distribution of the companies. Over half of the companies involved were from North America, 29% from Europe, and the rest from Asia-Pacific region.

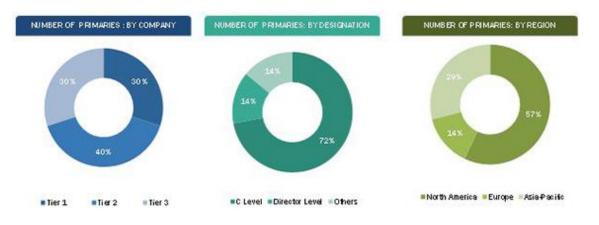


Figure 2: Number of primaries by company, designation and region (Grieser, 2015)

No definitive previous research was found on EMS market specifically in Spain. However, as Spain provides 7,5% of the European Union's GDP (Eurostat, 2017), it can be very roughly estimated with Griesers (2015) figures that the current Spanish EMS market is around 57 million USD, with growth expectations possibly to 97 million USD by the year 2020.

#### 2.1.3 Company X Oy 's previous research

A previous market reseach on Company X's internationalization potential was conducted by Jukka Vesala (2017) in "Company X:n kilpailukenttä ulkomailla" with the aim to determine the most feasible target country to launch an international business venture. The study aimed to compare current international event management system providers based on their localization to native languages for European countries, as well as their price range (Vesala, 2017). Many system providers did not openly list their pricing on their website, and thus the study was conducted on third party reviews on different websites such as Capterra (2017), Software Advice (2017) and Finances Online (2017). A guideline price of "Low", "Mid" or "High" was determined for each provider (Vesala, 2017).

Company X is usable for business sizes ranging from small to multinational corporations, but companies that benefit from its usage the most are the small to medium sized companies that do not yet have any form of event management software, or full CRM-system (Hallanoro, 2017). Therefore "Low" price range competitors were deemed the most dangerous for Company X as competition (Vesala, 2017), as Company X is

regarded as a "Low" price range service (Hallanoro, 2017). Vesala's (2017) study revealed that price ranges were distributed evenly across the European market, and could not be used as a criteria for market entry. Therefore, the language localization was deemed the most important criteria. Table 1 shows the combined results of Vesala's 2017) study in comparing event management software providers.

Service provider	Price	English 💌	Finnish 💌 Sv	wedish 💌 Nor	wegian 🔽 D	anish 🔽 G	erman 💌 🛙	Dutch 🔽 I	French 💌 l	talian 💌 S	panish 💌
Attendify	Low	1	0	0	0	0	1	0	0	0	0
Azavista	High	1	1	1	1	1	1	1	1	1	1
Eventbrite	Low	1	1	1	1	1	1	1	1	1	1
Eventsquid	Low	1	0	0	0	0	0	0	0	0	0
Eventtia	Low	1	0	0	0	0	0	0	0	0	0
Fonteva Events	Mid	1	1	1	1	1	1	1	1	1	1
Gather	Low	1	0	0	0	0	0	0	0	0	0
Idloom-events	Mid	1	0	0	0	0	1	1	1	1	0
InitLive	Low	1	0	0	0	0	1	0	0	0	0
Picatic	Low	1	0	0	1	0	0	0	0	0	0
RegOnline	Mid	1	0	0	1	1	1	1	1	0	0
Rezware XP7	Mid	1	0	0	0	0	1	1	1	1	0
ThunderTix	Mid	1	0	0	0	0	1	1	1	0	0
TicketSource	High	1	1	1	1	1	1	1	1	1	1
Ungerboeck	Mid	1	0	0	0	0	1	1	1	0	0
Wild Apricot	Mid	1	0	0	0	0	1	1	1	0	0
Wrike	Mid	1	0	0	0	0	1	1	1	0	0
Total		17	4	4	6	5	13	11	11	6	4

Table 1: Event management software providers comparison (Vesala, 2017)

As already discussed, EMS localization to native language was the most important criteria to be compared in Vesala's (2017) study, as it was deemed a vital element in reaching wide local audiences registering via the used event management system. Therefore, each system provider was researched individually to determine if the system had capability of hosting event registration and ticket sales in local language. Study focused on possible European market regions, and localized language options of the reviewed systems were chosen accordingly. (Vesala, 2017)

In Vesala's (2017) study all the reviewed event management systems worked in English language, but showed variation in other languages included in the research. Most systems were not localized in Scandinavian languages, or in Italian or Spanish. Figure 3 shows the combined results of Vesala's (2017) study in comparing event management systems localized native languages.

The conclusion of Vesala's (2017) study was that Spain holds the most promising results in conducting further research as a target market for Company X. Company X has the built-in capability to localize the system in Spanish language. Spain was therefore chosen as a potential target market, and is now the main target for Company X Oy 's

international business expansion. Major languages other service providers use are English, German, Dutch, and French. As we can see from Figure 3, Finnish, Swedish and Spanish showed the most promising potential, as major service providers have apparently not utilized these languages in their EMS's. (Vesala, 2017)

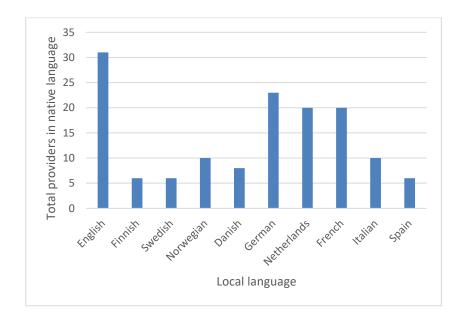


Figure 3: Event management software localization comparison (Vesala, 2017)

These background studies led Company X to consider internationalization potential and strategies. The global market potential for EMSs is growing and as Company X is already an established service in Finland, international market potential needed to be mapped out next. Company X had to conduct more market studies in Spain as a potential venture. If market potential for Company X is found, best market entry strategy for Company X needs to be found. Literature review was needed to research internationalization in general, and to map out potential market entry strategies.

### **3 LITERATURE REVIEW**

As a new startup company, Company X is considered as one of the "Small and medium sized enterprises", SMEs. (Petrakis, 2012). The literature review will therefore first define SMEs and their role in the Finnish economy. As the main goal of this study is to find an appropriate method for Company X's internationalization venture in Spain, different traditional internationalization methods will be introduced. The literature review will highlight in this regard the Network Approach Theory (Johanson & Mattsson, 1994) and the Uppsala Model of Internationalization (Wiedershiem-Paul & Johanson, 1975). Different approaches for the actual internationalization venture will be introduced in the form of different modes of foreign market entry strategies. These form the basic modes to be considered in the conclusion chapter.

#### 3.1 SMEs

Small and medium-sized enterprises are businesses that operate under certain levels that define larger business ventures (Petrakis, 2012). Main attributes considered for the classic approach for SMEs developed by Petrakis (2012) include the size of company's staff, turnover and/or balance sheet. European Union (2015) provides guidelines for describing SMEs in "User guide to the SME Definition" as illustrated in Figure 4. Small and medium-sized companies are therefore defined ascompanies with less than 250 staff members, and an annual turnover of less than 50 million euros, or with a balance sheet total of less than 43 million euros. Definition of company size is important, as it defines the legal requirements and fees for operation, as well as eligibility for support under many EU business-support programmes (European Union, 2016).

Company category	Staff headcount	Turnover	or	Balance sheet total
Medium-sized	< 250	≤ € 50 m	1	i€ 43 m
Small	< 50	≤ € 10 m	1	:€10 m
Micro	< 10	≤ € 2 m	1	:€2 m

Figure 4: Definition of company sizes operating in European Union (European Union, 2016)

Small to medium-sized enterprises have for a long time been the foundation of Finnish economy (Yrittäjät, 2016). SMEs constituted for 98,8 % of the Finnish enterprises in 2015 (Yrittäjät, 2016, 4) and this percentage is expected to rise to 99,8 % by the year 2020 (European Union, 2016, 1). Of all private-sector employees, over 65 % work for SME companies employing fewer than 250 people. SMEs in Finland generate an estimate of 50 % of the combined turnover of all Finnish businesses, and 16 % of the Finnish export revenue is generated from these SMEs (Yrittäjät, 2016, 4). Figure 5 illustrates the Finnish SMEs estimate for 2020 (Eurostat, 2016). The figure 5 shows, that the SMEs in Finland constitute for 99,8 % of all companies in Finland by the year 2020, and adds a value of 53.4 billion euros.

Class size	Numbe	er of enterp	rises	Number o	f persons e	mployed	,	Value addeo	i
	Finlar	nd	EU2 8	Finlar	nd	EU2 8	Finla	ind	EU2 8
	Number	Share	Share	Number	Share	Share	Billion €	Share	Share
Micro	213 895	93.0 %	92.8 %	361 <b>8</b> 81	25.0 %	29.5 %	19.4	22.4 %	21.2 %
Small	13 165	5.7 %	6.0 %	313 595	21.6 %	20.2 %	17.4	20.0 %	18.0 %
Medium-sized	2 304	1.0 %	1.0 %	260 169	18.0 %	17.0 %	16.6	19.1 %	18.2 %
SMEs	229 364	99.8 %	99.8 %	935 <b>6</b> 45	64.6 %	66.8 %	53.4	61.5 %	57.4 %
Large	521	0.2 %	0.2 %	513 406	35.4 %	33.2 %	33.5	38.5 %	42.6 %
Total	229 885	100.0 %	100.0 %	1 449 <b>0</b> 51	100.0 %	100.0 %	86.9	100.0 %	100.0 %

Figure 5: SMEs in Finland by the year 2020 (Eurostat, 2016)

#### 3.1.2 Internationalization of SMEs

Internationalization as a term is associated with both the internal and external functions of a company (Wiedersheim-Paul & Johansson, 1975). Internationalization is the process of integrating an international and intercultural dimension of the company to reach new business potential on an international level (Chetty & Stangl, 2010). SMEs in modern internationalization theory are considered a separate entity from larger multinational enterprises (Julien, 1997), but principals for business internationalization from traditional theories can still be applied for businesses regardless of business size (Chetty & Stangl, 2010). However, it has to always be taken into consideration, that businesses each internationalize on an individual level (Gankema et al., 2000). Therefore collective theoretical framework should only be used as guidelines for internationalization, since especially SMEs are known for their idiosyncratic and multiple natures (Leonidou and al., 2002). Emphasis in most developed internationalization theories has been on gradual international development (Gankema et al., 2000).

Traditional theoretical frameworks used for SMEs internationalization processes are the Uppsala model (Vahlne & Johanson, 1977) and the Network approach theory (Johanson & Mattsson, 1994).

3.2 Uppsala model of internationalization

Uppsala model was developed by Jonhason and Wiedersheim-Paul in the 1975 (Wiedershiem-Paul & Johanson, 1975) but was fully refined by Johanson and Vahlne in 1977 (Vahlne & Johanson, 1977). The Uppsala model of internationalization describes the internationalization process as a gradual transition and integration into foreign markets (Vahlne & Johanson, 1977). In Uppsala model company gradually goes through four stages of engagement to fully reach its internationalization goals. At the first stage, the company operates only on domestic level with no export activity. In the second stage the company starts directly exporting its product and/or services. At the third stage the company establishes sales agency or other forms of operations in the target international market. In the final stage the company sets up a wholly owned foreign subsidiary (Vahlne & Johanson, 1977). Transition through these stages is taken in gradual steps, where the company accumulates international market knowledge of its own internal processes and the target market (Overby & Soonhong, 2001). The company goes through phases that change its current stage of involvement by introducing new changes to the company's changes in dedication.

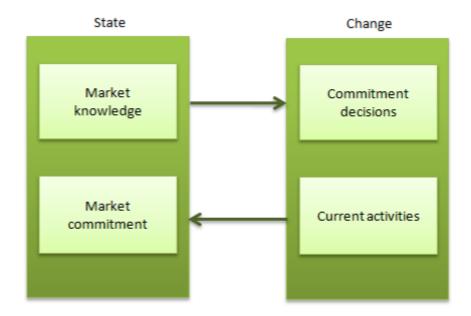


Figure 6: Process of internationalization according to the Uppsala model (Johanson & Vahne, 2009)

Uppsala models gradual transition of internationalization is illustrated in Figure 7. The company first operating in only domestic market starts to accumulate market knowledge of target international market. As it transitions to stage 2 and starts it export activities, it is making commitment decisions. These gradually push the company towards establishing agents in the target market, transforming the company's current activities. At the final stage, the company has made a fully committed decision to operate on the target market. At the final stage the company has established a wholly owned subsidiary or similar entry into the target market, concreting the company's position in the international market. (Johanson & Vahne, 2009)

#### 3.3 Network approach theory

Johanson and Mattsson developed the Network approach theory and published their findings in "The Markets-As-Networks Tradition in Sweden" in 1994. Johanson and Mattsson (1994) regard internationalization as a developing network of interlinked relationships. These relationships depend on the degree of involvement companies have on an international level. These networks are established, developed, maintained and dissolved as part of the companies processes to obtain competitive edge on international markets (Ruzzier et al. 2006). As the commitment to these relationships increase, the companies transitions towards a more international level in their networks and company processes (Johanson & Mattsson, 1994).

In Network approach theory, four different degrees of internationalization are identified by Johanson and Mattsson (1988): Early starter, Late starter, Lonely international and International among others. These are illustrated in Figure 7.



Figure 7: The four stages of company internationalization (Hollensen, 2007)

Figure 7 illustrates the two dimensions Johanson & Mattsson (1988) defined to be the main attributes in determining company's level of internationalization. "Degree of internationalization of the firm" determines how much networking the company has devoted to the internationalization process. "Degree of internationalization of the market" determines the internationalization level of the target market. The matrix determines on these levels the category of the company's current internationalization stage (Johanson & Mattsson, 1988).

The Early starter is described as a company that operates as a new entity in an established market area. As an Early starter company enters the foreign market, it is seeking to balance internal resources and external demands of the foreign market (Johanson & Mattsson, 1988). The company tries to manage its own resources and capabilities to penetrate into the foreign market, while maintaining its position in the domestic market (Johanson & Mattsson, 1988). Early starters are therefore characterized as having low internationalization level in a low degree internationalized market (Johanson & Matsson, 1988)

The Late starter is described as a company that follows the internationalization of earlier adopters (Johanson & Mattsson, 1994). Holensen (2007) describes the initiation process to usually start when a domestic company is forced to start operating on international level due to demand from its customers or competing companies gaining edge on the domestic market. This indirect approach leads to a need for the company to start internationalizing (Johanson & Mattsson, 1988). Late starters many times have difficulties to gain competitive edge on international level, as earlier adopters have already established their position in the target market (Hollensen, 2007). Late starters might need more resources and higher levels of coordination to penetrate the market in these situations (Johanson & Mattsson, 1988). Late starters are therefore characterized as having low level of internationalization in a highly internationalized market (Johanson & Mattsson, 1988).

Lonely individual is described as a company that is aiming for high degree of internationalization early on in an previously unestablished market (Johanson & Mattsson, 1988). Competition at this stage in the target market is usually significantly lower, as other companies have not yet entered into the market (Johanson & Mattsson, 1988). Lonely individuals must however dedicate significant research and resources to establish foothold in the target market, as previously untapped markets usually demand these actions (Hollensen, 2007). Gains however might be worth it, as successful penetration will place the company in an early dominant position in the target market (Johanson & Mattsson, 1988). Lonely individuals are therefore characterized as having high level of internationalization in a low degree internationalized market (Johanson & Mattsson, 1988).

International among others is a stage of internationalization, where the company operates with high level of internationalization in highly internationalized market (Johanson & Mattsson, 1988). At this stage further resources devoted to

internationalization in this market tend to have diminishing results (Hollensen, 2007). At this stage companies tend to focus more on improving their internal processes and gaining further market shares by traditional means, with less focus on further networking devoted to internationalization (Johanson & Mattsson, 1988).

The above mentioned theories form a base for the most used modes of foreign market entry strategies. These modes are explained in more detail in the following chapter.

The Network approach is similar to Uppsala model in a sense, since both take into consideration the different stages the company has to go through to reach certain levels of international involvement through company's networks (Gabriel et al . 2011). As the company invests more resources into these networks, it transitions to the next stage. Penetrating the international market demands that the company no longer thinks on a domestic level, and starts to develop networks and resources devoted to the internationalization process (Kontinen & Ojala, 2012).

3.4 Modes of foreign market entry

Foreign market entry can be established in a variety of ways. As the company transitions into further stages of internationalization, it has to choose a mode in which to accomplish the company's internationalization venture (Hollenson, 2007). Different approaches to international involvement depend on the resources the company is willing to commit to internationalization endeavor (Sun, 1999). The level of commitment and available resources determine which modes of foreign market entries are suitable for each company (Hollenson 2007). Traditional foreign entry models according to Hollenson (2008) are Foreign direct investment, Joint venture, Export, Franchise, Licensing and Outsourcing. These are illustrated in Figure 8.

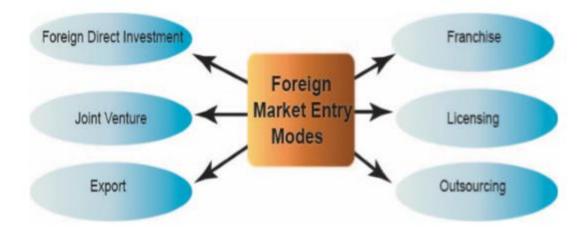


Figure 8: Modes of foreign market entry (Hollenson, 2008)

#### 3.4.1 Foreign direct investment

Foreign direct investment (FDI) is an investment based in a country outside company's domestic market. In FDI approach the parent company acquires controlling ownership in a company operating in the target international market. This mode of foreign market entry involves heavy allocation of resources to the internationalization venture, and direct involvement in the target market, especially in the case of SME's (Hollenson, 2008). As such, it is one of the most dedicated and usually regarded as one of the best foreign market entry strategies (Ulrich et al. 2012).

#### 3.4.2 Joint venture

In Joint venture approach the parent company enters the new market in collaboration with another company, typically one that is already operating in the target market (Hollenson, 2008). OECD (2002, 23) describes Joint venture as "A joint venture is an association of firms or individuals formed to undertake a specific business project (such as producing a specific product or doing research in a specific area)." A joint venture requires much less dedication and resources than Foreign Direct Investment approach, as the company usually takes less financial risks (Hollenson, 2008). In this method, a local company usually has knowledge of target markets aspects and local operating culture, making entry less demanding for the parent company (Hollenson, 2008). However, as the parent company has to relinquish operations and knowledge of its

products and/or services to the partner company, it no longer has full control of its own internationalization venture (FMEM, 2010).

#### 3.4.3 Export

Export is the most less involved mode of internationalization. In export, the domestic company exports its goods or services to the target market, with no direct involvement in other countries. It therefore demands the least amount of target market knowledge and dedication to the internationalization effort. However, in some cases it might still be the most beneficial way for a company to approach internationalization. In many cases the company might not have the resources or the knowledge to conduct larger scale internationalization. Also, entry to some target countries might have heavy bureaucracy or cultural issues in the target market that the company does now want to get involved with. (Hollenson, 2008).

#### 3.4.4 Franchise

Franchising is a market entry mode where the parent company makes a contractual agreement for another company to operate in the target market with the parent company's products, services, business model and brand (Hollenson, 2008). The franchisee usually agrees to provide share of profits and royalties to the parent company from the franchisee's operations in the target market. The francisee gains the advantages of parent company's brand name and established business model, and usually also the purchasing network used by the parent company. This mode of market entry is very safe to the parent company in comparison to the other modes of more direct involvement in the target market, as the franchisee takes most of the financial risks. However, the franchisee might in some cases distort the brand of the company, and the parent company has to be aware of how the franchisee is operating in the foreign market to avoid such cases. (Hollenson, 2008).

#### 3.4.5 Licensing

Similar to franchising, the Licensing approach is one of the less involved modes of market entry. In Licensing, the parent company gives contractual rights for the partner

company to manufacture a product or provide service that the parent company owns intellectual rights to. The partner company acquires license to provide these products and/or services to the partner company's clients and in turn provides royalties or an agreed upon sum to parent company. This mode of market entry requires very little dedication and involvement for the parent company, but also provides no solid market entry for the parent company itself in the target market. (Hollenson, 2008).

#### 3.4.6 Outsourcing

Outsourcing is a mode of foreign market entry, where the parent company contracts some of its business processes to partner companies. This is usually done through a network of outside suppliers. In this mode the parent company relinquishes some of its processes to be carried out by the outside suppliers, focusing parent company's resources and knowledge to other key processes. As a market entry strategy this can provide the parent company with a competitive edge on target markets that the company could not otherwise reach due to trying to provide all the processes internally. In level of involvement, this mode of foreign market entry varies highly on how much outsourcing provides resources for the parent company's actual internationalization efforts. (Hollenson, 2008).

### **4 RESEARCH METHODS**

The goal of this research was to build an understanding on the Spanish EMS market and to evaluate the best market entry strategy based on the results.

Specifically, the thesis aimed at answering the following research questions:

- 1. What is the nature of current EMS market in Spain?
- 2. Is there a market potential for internationalization of Company X in Spain?
- 3. What is the ideal market entry mode for the potential internationalization?

In order to provide answer to these questions, market research in Spain was chosen as the method to build understanding of the potential target market (Saunders et al. 2015). Field surveys of the research were outsourced to a market research company GetListed Oy (GetListed, 2017), who have previous experience in the chosen target market. The market evaluation was conducted by Company X Oy operatives working on the field in Spain with GetListed Oy. The operatives were divided evenly between the cities of Barcelona and Madrid. Their objective was to conduct company interviews and customer survey's on field in both cities, as well as conduct the same survey online to target segments in the target cities.

The project started with a preliminary market analysis, followed by fieldwork, and finally reporting findings. The fieldwork was conducted by GetListed and students (4) who work as subcontractors supervised by Company X operatives, including the author. The data gathering was done according to Company X Oy's market research plan and survey questionnaire in Barcelona and Madrid. The project was completed by using mixed research methods (Saunders et al. 2015). Qualitative research approach (Saunders et al. 2015) was used to build robust understanding on event registration in Spain. The first step was to use open interviews and online research to define the scope of the research. Based on the findings, a survey and structured interviews were constructed. The final sample consisted of 6 open interviews, 35 semi-structured interviews, and 97 survey answers. The survey was focused on the customer side while the semi-structured interviews are conducted with company representatives. The data collection was supervised by Company X Oy operatives in Spain. Results were analyzed by Company

X Oy operatives in Spain, and later in more detail back in Finland. These results finally led to Company X choosing the best market entry strategy in Spain.

#### 4.1 Preliminary market research

A preliminary market research was conducted by native Spanish students operating in Spain. Four (4) students were assigned to the project, with the goal of spending 10 hours by each student to reach a qualitative understanding on event registrations in Spain. Students used open interviews and online research to define the scope of the research. Total hours spent on preliminary market research was in total 40 hours.

Students conducting the field work each interviewed 1-2 person who have organized events for their organization. Total amount of people interviewed was 6 persons. Each student also interviewed 1-2 persons who have attended events that require RSVP, with total amount of 6 persons. Final goal of the preliminary market research was determining competing EMS providers operating in Spain, and their local pricing plans for Spanish clients

Interviews during the preliminary market research regarded the nature of events in the target market, with special focus on whether registration for the event was required. If registration was required, the systems used for registration and payments were focused on. Full questionnaire is attached in Appendix A.

#### 4.2 Company interviews

Company interviews were conducted by the same Spanish students conducting the preliminary market research, with the goal of spending 30 hours by each student. Total hours spent on company interviews was 120 hours. Based on the findings, a survey and structured interviews were constructed. Full questionnaire is attached in Appendix B.

Each student interviewed 4-5 companies that fit to the market segment, with the total amount of 21 companies. Interview questions and forms were provided by Company X Oy to the fieldwork students, based on preliminary market research.

#### 4.3 Customer survey

Customer surveys were conducted by the same Spanish students conducting the preliminary market research, with a goal of gathering 100 hundred answers (97 answers were gathered in total). Customer survey forms the most important part of this market research, and was the main tool used for evaluating the current competition in EMS systems in Spain, as well as the best market entry strategy for Company X Oy.

Survey form was provided to the fieldwork students by Company X operatives in Spanish language. Customer survey was conducted online to targeted market segment. The customer market segment was defined in the previous processes, with the aim of gathering 20 answers to a customer survey by each student, with the total amount of 97 answers.

The survey form aimed to find out if the answerer had participated in any events in the past 6 months, what was ne nature of this event, and how registration and payment processes were handled in this event. Demographic factors such as age, gender, occupancy and native city were also mapped out. Full survey form is found in Appendix C.

#### 4.4 Reporting

Raw data was gathered by the Spanish students participating in the processes outlined in previous chapters. Students provided the raw data for the Company X personel operating in Spain. Preliminary report on best market entry strategy was developed in Spain by Company X operatives. The final report was later formed back in Finland by Company X operatives in more detail in the form of this thesis.

Students provided the raw data from previously mentioned processes to the Company X operatives in Spain. Company X operatives formed the preliminary report on best market entry strategy for Spain. Results were refined in more detail back in Finland by Company X operatives. After the final review and analysis, final report was formed.

#### 4.5 Validity

For this kind of market research, mixed research methods (Saunders et al. 2015) mixed with qualitative research approach (Saunders et al. 2015) is considered a very valid procedure. The interview processes for companies and event attendees during the preliminary market research phase would have benefited from a larger amount of interviewees, but is still considered valid for the purposes of of this study (Saunders et al. 2015). Both of the interview processes gathered a very varying population of answerers, this was also the aim. This makes the answers very valid for the targeted outcome (Saunders et al. 2015). As the interviews were semi-constructed with open end answers, the answers are not entirely statistically comparable as such, which affects their validity in a negative way (Saunders et al. 2015). The customer interview could have benefited from a larger population of answers, but is still considered et al. 2015). The questionnaire was well formed, and answers statistically validly comparable between each other (Saunders et al. 2015).

#### 4.6 Reliability

As reliability is usually measured with consistency of the answers (Saunders et al. 2015), the open ended answers provided by the interviews are not considered very reliable. The customer survey provides more consistent and reliable answers, which are also statistically comparable (Saunders et al. 2015).

#### 4.7 Generalizability

For fully comparable results, the interview and customer survey processes outlined in this chapter can easily be reproduced in similar metropolitan areas such as Barcelona and Madrid. This however requires that the democratic factors within the targeted market area are similar to the cities used in this study (Saunders et al. 2015). The interview and customer survey processes can also be reproduced in other democratic areas, but the review process has to take into consideration that the results are not fully comparable to those gathered in democratic areas such as Barcelona and Madid (Saunders et al. 2015).

### **5 RESULTS**

The data gathering processes were designed, organized and monitored from beginning to the end by Company X operatives. Results from the interviews and surveys were submitted from the Spanish fieldworkers to the Company X supervisors operating in Spain. The raw data was analyzed onsite by Company X Oy operatives, and full report was later created in Finland in the form of this thesis created by the same operative that organized the market research.

#### 5.1 Preliminary market research

#### 5.1.1 Interviews

For the preliminary stage 5 people aged between 20 and 29 from both Barcelona and Madrid were interviewed. The interviewees were all event organizers for SME companies, and frequent attendees to various events. Interviewee profiles are described in Table 2. Listed are the interviewees name (with imaginary surname), description (age, education, occupation), type of events organized, frequency of these events, and what was the last event they organized.

#### Interviewee profiles

NAME	DESCRIPTION	TYPE	FRECUENCY	LAST EVENT
Saúl Braco	Male, 22, Barcelona. Engineer graduate, bar tender	Leissure	Once a week	International party cruise, last month
Maria Cayuela	Female, 20, Barcelona. International Bussiness and Marketing graduate, public relations manager	Leissure	Twice a month	A beneficiary event for the Sant Joan de Deu Hospital
Miguel Herraez	Male, 21 years, Madrid. International Business Economics graduate, accountant	Leissure	Once a month	Festival in Madrid

Iván Salas	Male, 29, Madrid. Hotel worker	Leissure	Twice a month	Hotel's grand opening event
Lorea Goñi	Female, 21, Madrid. Social sciences graduate, human resources manager	Company internal events	One in 4-6 months	An event for Redbull

Table 2: Interviewee profiles for the preliminary market research

#### Interview questions and answers

a. Do majority of events you organize and/or attend to require registration?

Saul: Sí, online en la propia plataforma si son cursos, si es más de ocio en RRSS

Maria: Sí son por internet sí

Miguel: Suelo tener que confirmar que asisto, reserva de la plaza

Ivan: Registro previo siempre online, confirmación

Lorea:: Si que necesitas algún tipo de registro, por lo general suele ser físico

#### SUMMARY

Registration for events is usually required if it is done online. In most cases the attendance is in form of registration, and in some cases in a form of reservation. If the registration is not done online, reservation of places is usually the norm.

#### ANALYSIS

Mostly EMS are not used in events the interviewees participated. Online forms are in some cases used, but they are as part of the company website and not provided by any EMS operator. This suggests a fresh market potential for Company X service.

b. How is registration fee typically paid for these events?

Saul: A traves de Paypal, cursos Reserva previa y se paga en persona

Maria: Por internet o en taquilla

Miguel: Normalmente me envían un correo con un número de cuenta bancaria donde hay que realizar el pago

Ivan: Taquilla o online, visa

Lorea: Si es físico en efectivo. Si es online y requiere pago.

#### SUMMARY

If credit card is allowed through PayPal or similar direct payment systems during the registration process, it is usually paid with credit card on the event registration website. In other cases email is sent to the participants with wire transfer instructions. If the event registration is done offline, traditional ticket offices are usually used.

#### ANALYSIS

Company X features built in direct payment systems, which can also be linked with PayPal and major credit card operators worldwide (Hallanoro, 2017). This could be a major benefit for the companies currently operating only by PayPal or wire transfer methods, as well as those that currently do not use any direct payment systems.

c. How do people register for these events?

Saul: No me he fijado

Maria: Grupon, grupalia

Miguel: Eventos a los que yo asisto frecuentemente no es necesario, pero si que conozco estas páginas. Suele ser en eventos muy grandes donde la gente no se conoce entre sí, tanto de ocio como de trabajo

#### Ivan: Página del evento

Lorea: O bien físico o en la propia página del evento, que en ocasiones te redirige a otras páginas como Ticketea o Notikumi..Eventbrite sobre todo, es el que hemos utilizado hasta ahora

#### SUMMARY

In most cases simple webpage is used with basic online forms. EMS systems such as Ticketea, Eventbrite, Notikumi, Grupon or Groupalia are known, but not widely used. Registration process is also often linked to these websites Mostly attendees don't pay much attention to the EMS used during the registration process.

#### ANALYSIS

As EMS systems are not widely used, registrations are usually done in different forms directly on company websites. This is far from the benefits of Company X EMS system forms and reporting functions that come with it (Hallanoro, 2017). The used system does

not necessarily provide major impact on how the end customer views the regitstration process, but has major benefits for the organizer managing the participants via EMS.

#### d. What are the key functions you require from an EMS system in these kind of events?

Maria: Me gusta que me mantengan informado vía mail de los avances diarios

Miguel: Siempre que tengo opción de que me manden publicidad pongo no. Me parece bien que me informen, pero cada dos semanas y solo de eventos que tengan relación

Ivan: Me gusta que me llegue un correo electrónico, me gusta que la información sea clara y que este explícitamente explicado la hora, el día, la agenda, el precio y en especial el dress code. Y sobre todo cuanto tiempo tengo para confirmar si voy o si no. Creo que siempre que sea oportuno tiene que existir la opción de confirmación.

Me gusta que me envíen información, me gusta que me envíen promociones si estoy inscrita. Me gusta que sea SMS también, me gusta que me digan el dress code. La opción a cancelar obviamente, reembolso. Acceso a la información del evento, los puntos importantes y más avisos

#### SUMMARY

Event attendees like to receive information about the events through EMS systems, but only when they have allowed the EMS to do so. Specific details such as time, place and dress code should be clearly listed during the registration process. This information should also be provided to the attendees by email or SMS. Cancelling and modifying the registration should also be made easy for the attendees by EMS used.

#### ANALYSIS

Company X has all the functions end customers mention as the key requirements for an EMS system. Detailed info about the event and tools for communication are all built in the system, as well as cancelling and modifying the attendee info by the participants (Hallanoro, 2017). This suggest very promising market potential for Company X in Spain, as end users are looking for functions that Company X service already provides for their customers in Finland.

#### 5.1.2 Competitors

Preliminary market research was done mainly by keyword searches on search engine Google (Google, 2018). Native local EMS operators include Entradium (Entradium, 2018), Notikumi (Notikumi, 2018), Ticketbell (Ticketbell, 2018) and Ticketea (Ticketea, 2018). Other international brands operating in Spain are Bileto (Bileto, 2018) and Eventbrite (Eventbrite, 2018). The local pricing plans were received from each company either directly on their websites, or in case of Notikumi and Entradium, by asking for the pricing from their sales team. Main products, origin country, and pricing are shown in Table 3. These are analyzed in more detail with customer survey results in the Conclusions section.

Competitor	Main product	Origin	Pricing
Bileto	Ticket sales	Denmark	0,65€ + 3,5%
Entradium	Ticket sales	Spain	1,21 %
Eventbrite	Event management, ticket sales	USA	2€ + 2,5%
Notikumi	Ticket sales	Spain	8 %
Ticketbell	Ticket sales	Spain	8 %
Ticketea	Ticket sales	Spain	10 %

Table 3: Competing EMS operators in Spain, preliminary results

#### 5.2 Results of the company interviews

For the actual market analysis, total of 35 employees working for various companies were interviewed. The data collection and interview formed were designed by Company X operatives, who also supervised the student field operatives during the interview process. Company profiles of the company interviews are described in Table 4. Listed are the company's name, their city of operation, market segment, and company size. In this table, Small company has < 2 million in revenue, Medium has < 10 million in revenue, Large has > 10 million in revenue.

#### Company profiles

Company name	Location	Segment	Size
GT Motive, a Mitchell partner company	Madrid	Technology	Medium
Makers of Barcelona	Barcelona	Co-working	Small
Everis	Madrid	n/a	Medium
Tecnatom	Madrid	Nuclear, fossil and renewable energy	Large
BlueMulata	Madrid	Event Organizing	Large
Carrefour	Madrid	Supermarkets	Large
ESN UPC	Barcelona	Association for university students international mobility program	Medium
Esplai Movi Sarria	Barcelona	Leisure and education	Medium
GoodBites	Madrid		Small
Barcelona Food Makers	Barcelona	Gastronomic Events	Small
American Company	Madrid	IT	Medium
PAP CONGRESOS	Madrid	РСО	Medium
Madrid's Town Hall	Madrid	n/a	Large
EuroForum	Madrid	n/a	Large
Reinventa	Madrid	n/a	Large
TEA ediiciones	Madrid	Psychology	Medium
TEAMLABS SL	Barcelona & Madrid	Education	Medium
Charming Music	Barcelona	Organizing music events	Small
IB&BV y Grup Activa	Barcelona	Training and events companies	Small
Colegio Mayor Elías Ahuja	Madrid	Education	Medium
Cervera	Madrid	n/a	Medium
Houden Iberoamerica.	Madrid	Insurance	Large
English Connection	Madrid	Education	Medium
Recinto Ferial	Madrid		Large
Asociación de Jueces y Magistrados Francisco Vitoria	Madrid	Justice and Policy	Large
Autoescuela Chaparral	Madrid	Driving school	Medium
Abile Events	Barcelona	Events	Small

Club Las Encinas Boadilla	Madrid	Events	Small
ALWA Emprendizaje Social	Barcelona	Education	Small
Universitat Ramon LLul	Barcelona	Higher education	Large
Banco Santander	Madrid	Bank	Large
Rock Alive	Madrid	Concerts	Small
Mapfre	Madrid	Insurance	Large
La satànica de Sant andreu	Barcelona	Popular culture	Small

Table 4: Company profiles of the company interviews

Complete answers for the company interviews can be seen in Appendix D. Below are summaries of the most frequently mentioned key elements raised for each questions of the company interviews.

a. Can you tell me about the last time you organized an event? Walk me through from the start to the end

## SUMMARY AND ANALYSIS

Especially the companies that fit the Large category held very large events (over 200 people attending). Small and medium companies tend to have smaller scale events, but these are usually more frequent than in larger companies. In Finland Company X is mainly used by SME's as they use it for small, but frequent events (Hallanoro, 2017). According to the interview data, this seems to be the trend in Spain also. This suggests that Company X possibly could follow a same type of marketing strategy in Spain as in Finland, targeted to the SME's at first, and moving into larger corporations after that.

b. What is the most important thing to take in account when organizing an event?

## SUMMARY AND ANALYSIS

Most frequent answer was that everything has to work effortlessly for the attendees. From registration and payment to the venue itself and the activities organized, everything has to aim to please the attendees. Publicity and return of investment were also among the top ranking topics for the answerers. As Company X aims for minimizing the event management workload but at the same time make the registration and payment processes effortless for the participants (Hallanoro, 2017), these answers suggest that Company X has a possible market potential in Spain.

c. What are the typical challenges you have come across when organizing events?

#### SUMMARY AND ANALYSIS

Timing, technological issues, funding and managing human resources were among the top answers. Marketing the event and reporting to different authorities were also seen as major challenges. Company X integrates with marketing platforms such as HubSpot (HubSpot 2018, Hallanoro, 2017), marketing is made easier with Company X EMS. Reports can easily be shared in real time for different authorities, and Company X aims to minimize technological issues by providing state of the art technical service (Hallanoro, 2017).

d. How do you typically overcome those challenges?

#### SUMMARY AND ANALYSIS

Planning, preparation and timing were considered the most important factors in overcoming previously mentioned challenges. Constant feedback from the staff as well as the event attendees were considered one of the key elements in avoiding problems. As feedback can easily be gathered with Company X EMS, the service could help with these problems.

#### e. How did you handle the event registration?

#### SUMMARY AND ANALYSIS

Most companies used online forms on their websites and emails. Only few used EMS providers, Eventbrite and Ticketea being the most prominent ones. This suggests a very promising market potential for new service provider to enter the field in the form of Company X.

f. How do you manage the attendees/participants?

#### SUMMARY AND ANALYSIS

Most companies has some kind of internal, manual management system for the attendees. This was mostly done in manual forms such as Microsoft Excel. Those companies that used EMS systems, used management applications provided by them. As Company X mostly targets SME's with internal and manual management systems

(Vesala, 2017), this suggests a potential for Company X to provide same kind of service segment in Spain.

g. How did you collect registration fees and other payments?

## SUMMARY AND ANALYSIS

PayPal, credit cards and other forms of online payments were the most used ones. Some used bank transfers, and few companies billed the participants later. EMS users used the applications provided by the service provider. As Company X provides direct payment with registration in forms of credit cards, bank transfers and PayPal-integration (Hallanoro, 2017), the service could be used for many companies not currently utilizing EMS systems.

h. How did you handle communication with the participant outside the event?

## SUMMARY AND ANALYSIS

Email and phone were almost uniformly used in all companies. EMS users used platforms provided by the service the company used. As Company X provides direct email and SMS functions to communicate with the participants (Hallanoro, 2017), the service could be of great value to these kind of event organizing companies.

i. How did you collect feedback from customers?

## SUMMARY AND ANALYSIS

Feedback forms filled online or manually at the venue were the most used ones. Some companies sent email after the event asking for feedback. In smaller events the feedback could also be collected in form of face-to-face interviews. Few companies did not collect feedback at all. Company X provides easy feedback forms to be created and send directly to the participants after the event, with robust reporting funcions (Hallanoro, 2017). This could be of benefit to companies not currently gathering any feedback, and to those companies doing it manually.

j. What information technology you use to manage the events?

## SUMMARY AND ANALYSIS

Some used EMS providers, but most companies either had only their own website and email, or not even that. Many companies operated very analogically with minimum technological input involved in their event management. This suggests a very promising market potential for new service provider to enter the field in the form of Company X.

k. How often do you organize events?

#### SUMMARY AND ANALYSIS

Most companies had 1-25 events per year. If organized events were close to the core functions of the company, they had 50-150 events per year. One company had over 300 events a year. In Finland Company X service is billed annually depending on how many events the organizing company manages with the service in a year (Hallanoro, 2017). These figures can be used in the future to plan the billing plans for Spanish markets.

I. How frequently do organize events?

## SUMMARY AND ANALYSIS

Most companies had 1-2 event a month. Few had over 10 events per month. In Finland Company X service is billed annually depending in part on how many events the organizing company manages with the service in a year (Hallanoro, 2017). These figures can be used in the future to plan the billing plans for Spanish markets.

m. What kind of events you organize?

#### SUMMARY AND ANALYSIS

Internal trainings, conferences and fairs were the most prominent of the answers. Internal corporate events, meetups, educational courses, and parties were also listed as frequent events in most companies. These answers are in line with customer survey statistics found in chapter 5.3 Customer survey.

n. How big events you typically organize?

## SUMMARY AND ANALYSIS

Typical size of the events were under 100 persons. Few companies organized frequent events for 100-500 attendees, and few companies held very large events with over 1000 participants. In Finland Company X service is billed annually depending in part on how many people attend the events managed through Company X in a year (Hallanoro, 2017). These figures can be used in the future to plan the billing plans for Spanish markets

#### o. Have you been looking for any kind of event management tools?

#### SUMMARY AND ANALYSIS

Most companies admitted that they have not looked into the EMS market, and was not aware of its potential benefits for their company. Few had looked into major companies such as Eventbrite and Ticketea. As many companies might not have even heard of EMS benefits, this suggests a clear market potential for Company X.

p. What kind of systems you have been offered by local vendors?

#### SUMMARY AND ANALYSIS

Almost all of the companies interviewed answered that they have not been approached by any EMS system providers. Only 2 companies were approached by Eventbrite. Again, as many companies might not have even heard of EMS benefits, this also suggests a clear market potential for Company X.

q. Would you be interested in a full service rather than just a tool?

#### SUMMARY AND ANALYSIS

Most companies answered that the would not like to have a full service. 30 % of the companies answered that they would like a full service platform instead of just a tool, and the rest of the companies were undecided. Company X provides both versions for this: simple tool, as well as full service packages (Hallanoro, 2017). It needs to be further researched which method, or both, would be viable in Spanish market.

r. Would they wish the be contacted in the future about the product?

#### SUMMARY AND ANALYSIS

The answers were split evenly between companies wanting to be contacted in the future, and those that wish not to be contacted. If internationalization venture to Spain is made, Company X will contact those companies that expressed their interest in being contacted.

#### 5.3 Customer survey

For the customer survey, 96 individual consumers from Barcelona and Madrid were surveyed. The survey was conducted online, and highlighted in local universities and shopping malls with the aim of gathering customer information from various consumer segments. Results of the customer survey are shown in the following pages in forms of graphs and tables, which are described in written form.

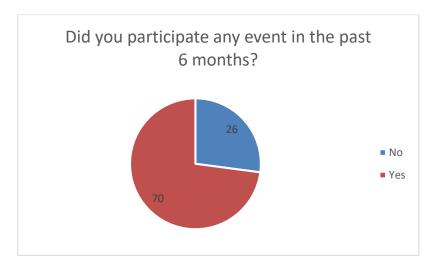


Figure 9: Customer survey answers regarding event participation

Total of 96 customers answered the survey, as shown in Figure 9. 26 customers answered that they have not participated in any events in the past 6 months. 70 customers answered that they have participated, and those survey participants continued to the following questions of the survey.

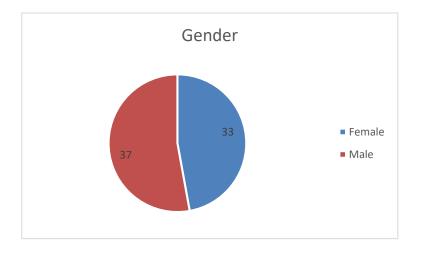


Figure 10: Gender variation of the customer survey

As shown in Figure 10, of the remaining 70 customers 37 were male and 33 female, indicating an almost even answering percentage gender wise. This suggests that gender specific marketing for the events in Spain is not needed for generally unisex events (Moss, 2016). This leads to conclusion that Company X EMS system does not need to be adapted locally to be more gender specific.



Figure 11: Occupation variation of the customer survey

Occupation	Count
Entrepreneur	22
Full time employed	19
Housewife	2
Student	28

Table 5: Occupation variation of the customer survey

Figure 11 and Table 5 show the occupation variation within the 70 customer survey answerers. 28 were students, 22 entrepreneurs, 19 full time employed and 2 housewives. As occupation affects consumer behaviour (Mothersbaugh, 2015), this needs to be taken into account when consulting Company X Oy's possible future business partners in Spain. Startup entrepreneurs, housewives and students have less income to spend on events, than full time employed consumers (Mothersbaugh, 2015).



Figure 12: Locational variance of the customer survey

Figure 12 shows the locational variance of the customer survey answer. Survey answers were evenly distributed between Barcelona and Madrid, with 35 answerers each. This is an expected and desired result, as the aim of this study was conduct the market research equally between targeted market areas.

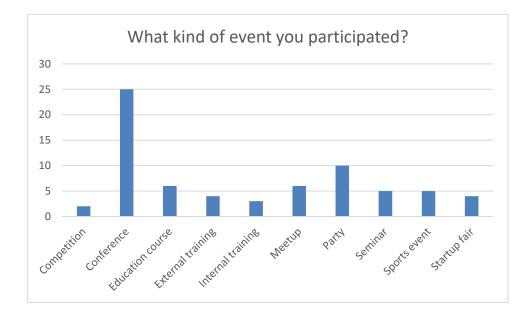


Figure 13: Event types of the customer survey

Figure 13 and Table 6 show the type of events the survey answerers last participated in. Of the 70 answers, 25 last attended a conference type event. 10 went to a party, 6 to and educational course and 6 to a meetup. Competition, external training, internal training, seminar, sport event and start up each had under 6 survey answers each. These statistics were further analyzed by combining the event types with registration method used. This analysis is found in the Conclusions chapter.

What kind of event you participated?	Count
Competition	2
Conference	25
Education course	6
External training	4
Internal training	3
Meetup	6
Party	10
Seminar	5
Sports event	5
Startup fair	4

Table 6: Event types of the customer survey

Figure 14 show the customer survey answers regarding whether the event they participated required registration or not. Of the 70 answers 17 answered no, and 53 yes. Those 53 positive answers continued the survey further.

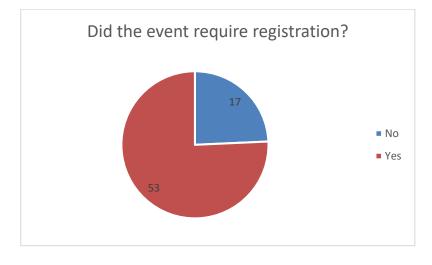


Figure 14: Registration in the events of the customer survey

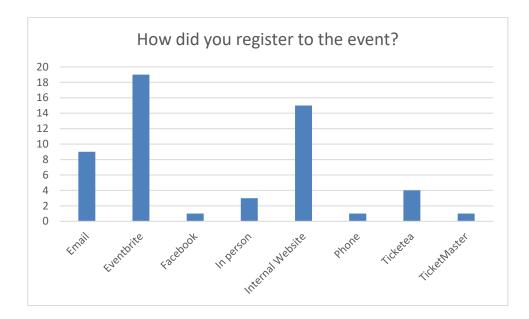


Figure 15: Registration type for events of the customer survey

How did you register to the event?	Count
Email	9
Eventbrite	19
Facebook	1
In person	3
Internal Website	15
Phone	1
Ticketea	4
TicketMaster	1

Table 7: Registration type for events of the customer survey

Figure 15 and Table 7 show how the remaining 53 answerers registered for the last event they participated in. 19 used Eventbrite, 15 the company's internal website and 9 registered by email. 4 registered via Ticketea, 3 in person, 1 used TicketMaster and 1 registered via Facebook. These statistics were further analyzed by combining the event types with registration method used. This analysis is found in the Conclusions chapter.

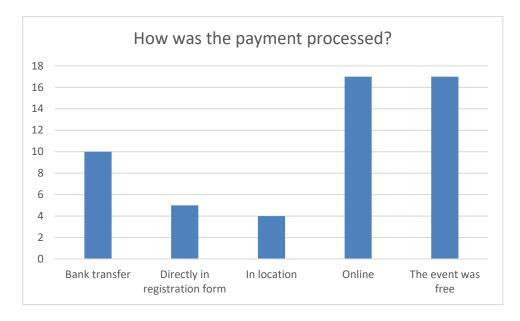


Figure 16: Payment methods for the events of the customer survey

How was the payment processed?	Count
Bank transfer	10
Directly in registration form	5
In location	4
Online	17
The event was free	17

Table 8: Payment methods for the events of the customer survey

Figure 16 and Table 8 show the payment methods for the last event the customers survey answerers participated in. 17 attended a free event, and 17 paid online either by PayPal or similar credit card service. 10 paid by bank transfer, 5 directly with the registration form, and 4 paid in the event location by cash or credit card. As direct payments with registration were only done in minor amounts, Company X has a clear market potential in this service sector. Company X can provide easier cashflow management for the event organizers using the service, as Company X EMS enables payments directly after registration with bank transfers and credit cards.

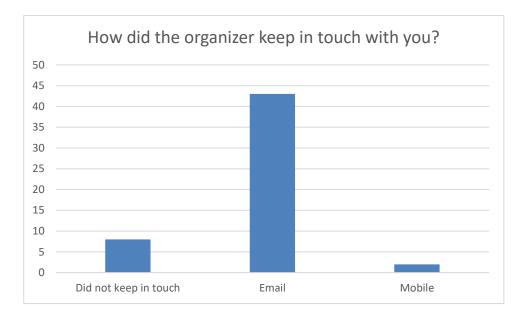


Figure 17: Follow up method for the events of the customer survey

How did the organizer keep in touch with you?	Count
Did not keep in touch	8
Email	43
Mobile	2

Table 9: Follow up method for the events of the customer survey

Figure 17 and Table 9 show if and how the event organizer kept in touch with the participants after the event. 43 answerers reported that the organizer followed up via email and 2 by mobile. 8 event organizers did not follow up at all. This suggest promising market potential for Company X EMS in Spain, as the service provides automated feedback creation and sending functions built in the system. Emails and SMS's can also be sent directly from the system to the event participants before, during, or after the event.

## **6 CONCLUSIONS**

This thesis had the objective to answer the following research questions:

- 1. What is the nature of current EMS market in Spain?
- 2. Is there a market potential for internationalization of Company X in Spain?
- 3. What is the ideal market entry mode for the potential internationalization?

Conclusions were conducted from the results gathered in preliminary market analysis, company interviews, and especially customer survey. All the gathered information was analyzed at Company X headquarters in Turku, Finland, and a final conclusion on best market entry strategy in Spain was formulated.

#### 6.1 Current EMS market in Spain

Spain currently has 4 native EMS operators that serve the local population: Entradium, Notikumi, Ticketbell and Ticketea. Of these Ticketea has the most market share, as shown by both the company interviews and the customer survey. In customer survey Ticketea was used in 9 % of the registrations for the events (Figure 18 and Table 10). Of the foreign EMS operators providing services in Spain, the global EMS giant Eventbrite has a solid foothold in Spanish market. As shown in Figure 18 and Table 10, Eventbrite was used in 35 % of the registrations for the events in customer survey. It was also frequently mentioned service in both the preliminary and company interviews. However, many customers reported registering for the events by some other method than EMS services (internal website, email, facebook, phone or in person). These other methods constitute for over almost 50 % of the total registrations observed in the customer survey. This is in line with Company X Oy's previous studies in Finland, where many companies were not aware or did not use any EMS systems for their registrations (Vesala, 2017). These are promising results, as Company X has an obvious demand in Finland (Vesala, 2017), and similar results from Spain suggest market potential in Spain. Also very promising results were gathered from the company interviews suggesting that they were mostly unaware of the EMS providers benefits, and had not been contacted by any EMS service provider.

Very important is also the fact that current EMS providers operating in Spain are mostly focused on ticket sales and their applications. Only Eventbrite is reported to contain more robust event management services usually provided by EMS systems. As Company X is a service for complete event management processes, this would suggest that in this field Eventbrite is the only formidable contender currently operating in Spanish EMS market. This also suggest a promising market potential for Company X in Spain.

Of the events organized in Spain, the conferences were by far the most prominent. This is definitely a market sector Company X should be aiming at, as it constituted for 40 % of the all events organized in the survey answers (Figure 18 and Table 10). Eventbrite was the most used EMS service provider, but internal website and email were also heavily used in conference registrations. This information provides a clear market potential for conference type events for Company X in Spain. Other interesting event types were seminars, startup fairs and different types of educational courses.

In conclusion, the current EMS market in Spain has only few operators with only one real contender to Company X. The market segment shows tremendous market potential, and few potential target event types are also readily mapped out.

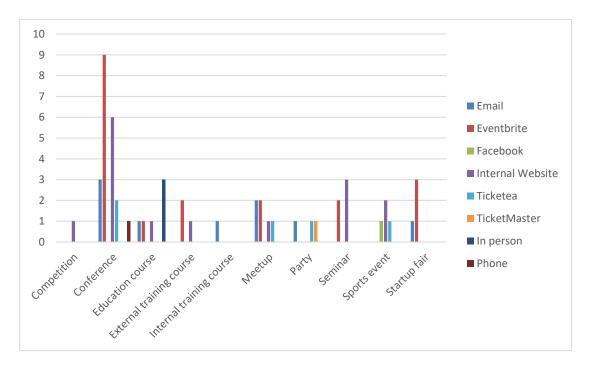


Figure 18: Registration types used for different event categories

Em	nail E	Eventbrite	Facebook	Internal	Ticketea	Ticket	In	Phone
				Website		Master	person	

Total	9	19	1	15	5	1	3	1
Startup fair	1	3						
Sports event			1	2	1			
Seminar		2		3				
Party	1				1	1		
Meetup	2	2		1	1			
training course								
Internal	1							
training course								
External		2		1				
course								
Education	1	1		1			3	
Conference	3	9		6	2			1
Competition				1				

Table 10: Registration types used for different event categories

6.2 Uppsala model and Network approach

Company X Oy started at Uppsala models first stage (Vahlne & Johanson, 1977) in the start of 2017, operating only on domestic market. The gradual shift towards international markets started in September 2017 when the company started to gather information on possible target markets for internationalization. No actual sales operations started at this point, as preliminary market research was first conducted as part of this thesis. As we can see in the chapter 6.5, Company X Oy has gradually moved to stage 4 of the Uppsala model (Johanson & Vahne, 2009), and through information gathered by this market research, the company is ready to start its international venture in Spain. Future remains to be seen if the selected market entry mode and gathered information on target market was sufficient to start operations, as the company skipped traditional Uppsala model stages 2 and 3 (Vahlne & Johanson, 1977). Company deemed the risk tolerable.

In regards to the Network approach (Johanson & Mattsson, 1994), Company X Oy's internationalization into Spanish market is characterized as the stage "Late starter" (Johanson & Mattsson, 1994). The Spanish EMS market is by no means saturated with international service providers, but the few that have operations in the country have been there for between 3 to 6 years (Eventbrite 2018, Ticketea 2018, Ticket Master 2018). As the market for EMS service providers in Spain is relatively young, Company X Oy's position cannot be regarded as "International among others" (Johanson & Mattsson, 1994).

#### 6.3 Market entry strategy

Promising market potential in Spain has led to the conclusion that Company X Oy wants to enter the Spanish market. The interviews conducted in preliminary market research and the company interview phases provided information that Spanish companies like to conduct business negotiations in native Spanish language with personnel that understand the market field they are operating at. This would suggest that Company X in general is also not satisfied with the quality of the customer survey, and is there for not comfortable in investing heavily into a foreign market that has not been evaluated in satisfactory manner. This rules out directly exporting (Hollenson, 2008) the Company X SaaS service to Spain, as none of the current Company X Oy's employees speaks fluent Spanish, and the company did not want to recruit the needed staff to operate export operations to Spain.

Franchising and licensing (Hollenson, 2008) were both considered as possible modes of market entry in Spain, but was ultimately deemed unsatisfactory strategies for Company X Oy's internationalization operations. Company X Oy wants to control it's service and product to as full extent as possible, and franchising and licensing are both risky modes in this regard (Hollenson, 2008). Controlling the brand and providing exceptional service to its customers are high on Company X Oy's list of priorities, ranking both franchising and licensing out of the equation.

Outsourcing (Hollenson, 2008) was not considered to be optimal mode of market entry, as Company X Oy's SaaS service as a digital product is not well suited for outsourcing operations (Hollenson, 2008). As future operations in Spain potentially grow, outsourcing some of the local office operations such as sales, marketing, recruiting and/or accounting might be on list of outsourced operations in Spain.

The final modes to be considered against each other were foreign direct investment and joint venture modes (Hollenson, 2008). As as startup company, Company X Oy currently does not posses the needed financial or personal resources to launch full foreign direct investments in Spain. Joint venture in Spanish market seemed more plausible, as it requires much less dedication and resources than foreign direct investment approach. This also minimizes some of the financial risks the parent company Company X Oy will take (Hollenson, 2008).

It was therefore concluded that Company X will enter into joint venture with Indala Projects company formed by the native Spanish students who conducted the field research in Spain. Indala Projects will be a subsidiary of Company X operating in Spain, under Company X Oy's international brand. As the local joint venture company formed has better knowledge of target markets aspects and local operating culture, it makes entry less demanding for the Company X parent company (Hollenson, 2008). As a joint venture requires much less dedication and resources than Foreign Direct Investment approach, as the parent company usually takes less financial risks (Hollenson, 2008). This was deemed as a crucial criteria by Company X Oy. In this method, a local company usually has knowledge of target markets aspects and local operating culture, making entry less demanding for the parent company (Hollenson, 2008). However, as the parent company is demanding for the parent company (Hollenson, 2008). However, as the parent company has to relinquish operations and knowledge of its products and/or services to the partner company, it no longer has full control of its own internationalization venture (Hollenson, 2008). Company X does realize that this might be a local operating risk, but this was deemed as a only a minor risk.

#### 6.4 Further research suggestions

The preliminary market research and company interviews were conducted in very detailed manner, and Company X Oy is satisfied with these results. However, the customer survey conducted was not on par with the previously done phases of the market research. 98 survey answers was a rather disappointing amount for the company, and at least a double this amount was originally requested for the field workers conducting the surveys in Spain. Quality of the market research as whole is questionable, and demands more detailed research to be conducted in the future. For further research, a more robust survey is suggested, focusing in rival EMS systems, event registrations, payments, communication and feedbacks.

#### 6.5 Closing words

Even though the market research was not of the quality demanded by Company X Oy, the research still led to Company X starting a market entry venture in Spain. Market entry strategy chosen was a joint venture between Indala Projects, and an international brand of Company X was established in form of Company Y Inc. The company is currently starting its full scale operations in Spain, and already has its first local clients.

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# Appendix

Appendix A: Preliminary market research interview form

- a. Do majority of events you organize and/or attend to require registration?
- b. How is registration fee typically paid for these events?
- c. How do people register for these events?
- d. What are the key functions you require from an EMS system in these kind of events?

#### Appendix B: Company interview form

a. Can you tell me about the last time you organized an event? Walk me through from the start to the end

- b. What is the most important thing to take in account when organizing an event?
- c. What are the typical challenges you have come across when organizing events?
- d. How do you typically overcome those challenges?
- e. How did you handle the event registration?
- f. How do you manage the attendees/participants?
- g. How did you collect registration fees and other payments?
- h. How did you handle communication with the participant outside the event?
- i. How did you collect feedback from customers?
- j. What information technology you use to manage the events?
- k. How often do you organize events?
- I. How frequently do organize events?
- m. What kind of events you organize?
- n. How big events you typically organize?

- o. Have you been looking for any kind of tools?
- p. What kind of systems you have been offered by local vendors?
- q. Would you be interested in a full service rather than just a tool?
- r. Would they wish the be contacted in the future about the product?

#### Appendix C: Customer survey form

- a. Did you participate any event in the past 6 months?
- b. Age
- c. Gender
- d. Occupancy
- e. Location
- f. What kind of event you participated?
- g. Did the event require registration?
- h. How did you register to the event?
- i. How was the payment processed?
- j. How did the organizer keep in touch with you?

#### Appendix D: Company interview answers

Locati	Name	Can you tell me about the last	What is the most important
on		time you organized an event?	thing to take in account when
		Walk me through from the	organizing an event?
		start to the end	
Madrid	Tomás	Motortech Spain: A fair that	They look very much at the
	Martíne	lasts a week where they have a	quality of the design and
	z	stand with inside computers to	cleanliness of the stand and the

		and a star of the star	
		make demos, play activities to	originality of the proposal for
		carry leads, didactic activities,	capturing leads and personal
		restoration zone, etcbook of	data.
		space of the event all in	
		advance payment	
		organization of a contest	
		between suppliers so that they	
		build the stand and provide the	
		necessary for the animation of	
		the stand and staff. Contacts	
		that you already have of other	
		events or personal contacts or	
		by your media agency. For this	
		they have to do a briefing with	
		exactly what they need	
		selection of the companies that	
		you want to participate in the	
		contest to which you send the	
		briefing -After one month they	
		present the proposal to you in a	
		meetingMake an excel table	
		with the characteristics to	
		evaluate in the selection: price	
		quality, reliability, product	
		understanding, innovation,	
		price	
Barcel	Jose	In Mob we organize two types	Communication, knowing how
ona	(n/a)	of events, the first type is only	to communicate well taking into
	(	for members and the second is	account the target audience.
		for everyone. The last event we	For whoever is influencing the
		did was a Christmas dinner for	contents of the event
		the community. Make	
		dissemination, think logistics,	
		the last day of the event	

Madrid	José	I'm doing 3 events per year.	Sponsorship.
	Peláez	Maybe the best one was the	
		Oracle users event in Spain.	
		More than 250 people in the	
		same place, we had 3 different	
		schedules that were active at	
		the same time.	
Madrid	Víctor	The last big event we organized	Make the event attractive to the
	Aidillo	was an sports competition for	public you want to come
		all our workers at the beggining	
		of June where all the company	
		gets together and they make a	
		small party and give away the	
		winners prizes. They also made	
		a costume contest where	
		everybody voted through and	
		app for the winner of the	
		contest.	
Madrid	Javier	It was an event in Valencia	To know what the client wants
	Alfonso	where a young guy that had	and to know and understand
		started a new company wanted	the client and his expectatives.
		to make an event to let people	If you let your client have big
		know about his company. They	expectatives and something
		organized an event for around	isnt possible to do, he will htink
		120 people where they invited	that you are a bad event
		famous people like Jero Garcia	organizer
		so people would come to the	
		event	
Madrid	Asmaa	Event that we did on December	The budget, the briefing (fulfill
	Tif	15, Christmas concert for 3000	all its characteristics) and the
		employees of Carrefour. It is a	management; Close the space
		party that begins with a	according to needs and
		reception in the space, then has	budgets comes first, and the
		a cocktail, a more corporate	details and extras. Then you
		part of messages from directors	launch a small contest to the

	n	1	
		and then a concert in which a	suppliers with whom you are
		famous band plays and also a	interested in working
		band that we have inside. The	(technicians, decoration) to
		communication, as it is	decide which one to work with;
		internally, we do it with teaser	The logistics and travel part;
		campaigns, in which we give	Never communicate something
		clues as to what the event is	without being 100% secure
		about. We send a "save the	information; Insurance to be
		date" and then organize the	hired; Projections that you want
		retrotiming. With the list of	to make; Ambulance and
		attendees already closed, we	medical services; Catering;
		send the invitations. The	Technical team; The content,
		assembly is organized	since everyone has
		according to what you require	expectations for other years
		and the days you need. At the	(every year we set it on a
		moment of opening doors, it is	theme, such as New Year's
		key to control where and when	Eve, urban and street)
		people pass with a check in to	
		bring the invitations and a list of	
		participants. At all times we	
		controlled the capacity to not	
		exceed what was allowed. As it	
		is internal, we are all connected	
		by walkie talkie and we have a	
		list of tasks, controlling what	
		has to happen and what we	
		have to do	
Barcel	Jose	"The Levantine regional	In general, that the event meets
ona	(n/a)	platform is an event that started	the needs and expectations of
		two years ago, it is an event that	the participants.
		serves the volunteers of the	
		different associations, it is an	
		event of formation of different	
		lines, leadership, organization	
		of events We formed a team	
L	1	1	

<b></b>		at 0 manufa 0 an andia stans	
		of 8 people, 2 coordinators, a	
		logistics officer, a manager of	
		accommodation,	
		communication, welcome	
		packs and institutions. Team of	
		8 people took care of the entire	
		event, "	
Barcel	Jose	It was on December 16, 2017, a	Above all there are no
ona	(n/a)	meeting of all families of	downtimes, it is well organized,
		children of the organization of	that all the people of the
		education in free time where I	organization are well
		am a volunteer. It consisted of	coordinated. Let everyone fulfill
		an event from 1:30 p.m. until	their responsibilities.
		7:30 p.m. It consisted of a meal	
		and some activities we went to	
		give second hand clothes for	
		those most in need.	
Madrid	Neus	Solidarity dinner for GoodBites.	Site (location and capacity),
Mauriu	Portas	1. An interested restaurant was	
	FUILAS		price to the public and benefit
		found. 2. A price was	
		negotiated. 3. We attended a	
		music group that wanted to	
		collaborate. 4. The event was	
		issued by RRSS. 5. We	
		contacted companies that	
		would like to collaborate. 6.	
		Registrations were managed.	
		7. The event was held.	
Barcel	Jose	Yesterday, food with cause for	Agree with the client, what kind
ona	(n/n)	Christmas, social cause.	of event he wants to do and be
	(n/a)	,	
	(1/a)	,	happy with the final result, if
	(1/a)		
			happy with the final result, if
	(11/a)		happy with the final result, if they want to cook, if they have

			they want to do. Language,
			group, ages
Madrid	José	I am constantly organizing	Return of Investment, the
	Luis	events. This is the most	correct target, having a clear
	Casal	common process: it starts by	message and objective
		first having an available budget	
		for the event and understanding	
		what the Return of Investment	
		will be; then comes aligning a	
		business priority or particular	
		solution to sell to other IT	
		Companies (targeted audience)	
		with the sales and Channel	
		managers and (in my case) the	
		partners. Then comes the	
		content planning and agenda	
		construction (timings,	
		speakers), for the partner or	
		external agency to later create	
		and invitation, hire a catering	
		and find a venue.	
		Invitations get sent out and	
		registrations start. Finally event	
		takes place and laters the	
		attendees are followed up by	
		the sales team in order to detect	
		a sals opportunity.	
Madrid	David	We have been organizing	Security, adaptation of spaces
	Abreu	events for 25 years now, and	to requirements, customization
		we have a medium of 120	and budget.
		meetings per year.	
Madrid	Rosa	It was nothing, the preparation	In general, it is necessary to
	Laviña	of a civil wedding, which begins	take into account first if there
		when the couple request a date	are people with disabilities to
		at the town hall, they are	see if the site is adapted. Also

		informed of the procedures to	in the latter in particular the
		be carried out through a	maid of honor had broken a leg
		document and later they are	and had to request permission
		given an appointment to collect	to enter with the car in the main
		the file and decide if get married	square of Madrid
		in the courthouse or at the town	
		hall. Once the date has been	
		chosen, we inform the	
		municipal council, we elect a	
		determined councilor, we	
		request a space and the decree	
		of the mayoress president. All	
		this is done a few months in	
		advance. The organization of	
		the ceremony itself is very	
		complex, you have the	
		councilor know the couple and	
		do a little interview, and then	
		organize the decoration, music	
		etc. until the day of the	
		ceremony ends	
Madrid	Gloria	I'm doing events every week,	Having everything okay for the
	Alonso	we are a company that helps	customer.
		other companies to do theirs	
		events; we work according to	
		what is the customer	
		demanding (restoration,	
		accommodation).	
		Congresses are our specialty	
		too.	
Madrid	Kike	March -25 -2017, Ted X, It was	Logistics production and
	Labián	a full day. All the logistics,	volunteer management.
		audiovisual production, sound,	-
		catering where done by	
		young people. It was all the	

		event around Junior innovation projects so we had 30 young volunteers. 20€ entrance. Marketing (personalized for each speaker, registration by ticketea, social networks	
		diffusion, web, social innovation ecosystem contacts, social networks, influencers).	
Madrid	Miguel Ángel	The last time that an event was held was on June 23 of this year and it was an event for 250 people in which we contacted La Casa Encendida of Madrid for an event in which there was initially a conference and presentations of different managers and then we made a cocktail on the roof of the same site and then returned to the initial place of the conference where everything had been cleared to celebrate with a DJ and with an open bar until 4:30 in the morning	The most important things to consider in this event was to adapt the number of guests to the space since we had an initial list of guests far exceeding the capacity and the weather since part of the event was held outdoors and coincided with a brutal wave of heat in the city of Madrid
Barcel ona & Madrid	Jose (n/a)	Sustainable Fashion Days, May 2016. Identification of communicative needs organization >>> alignment of recruitment strategy / selects new partners >>> RRII strategy 1. Partners and logistics,	The proposed value generated and the capacity for media and operational impact

2. Target capacity + Speakers         3. Communicative actions         4. Performance         Barcel       Jose         (n/a)       We have a music agency and (n/a)       The most important thing is customer service, that when the production arrives, it goes well, that there are no queues that and 25 November. Sound Eat is an electronic music festival and is held in Barcelona once a month in different areas of the city, day. DJokeys, international arritists, underground scenes. We also promote the artists of Barcelona, mixing it with bands from Madrid, Valencia. There are foodtracks. Monumental Club, is made in the Monumental bullring, are two days. It is divided into three areas: the most important one that would be music with different stages and concerts; the market and the third that of gastronomy. 5,000 people per day       No doubt having all the "ends" tied tightly; starting by understanding what the client wants, both at the program and activities level and the space where the event will take place. It is important to structure it assisted. It is about organizing a day where a team of between				 
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assisted. It is about organizing considering the number of			skills) through a high impact	where the event will take place.
			program called IE Horse's	It is important to structure it
a day where a team of between people and that it is dynamic			assisted. It is about organizing	considering the number of
			a day where a team of between	people and that it is dynamic,

	P	1	
		10 and 20 people, depending	where people are not too long
		on the U.N., work their self-	without doing anything. In our
		knowledge (self lidership), the	case, everything has to be
		teamwork (interpersonal	related to "learning", either from
		relationships) and strategy.	oneself or from the team in
		Normally they contact us	which he works. Obviously you
		indicating that we send them a	have to have everything "RC,
		proposal about the working	Accidents, etc" insured,
		day, the concepts that are	because in the event that
		included, the "training / leisure"	something happens you must
		fund that we will discuss and	have this covered. You also
		the budget of the same. From	have to ask, when we deal with
		there, we will give form	the catering, of the
		depending on whether they	impediments or allergies of the
		want a percentage in time of	assistants. Remember a series
		more work or more leisure. In	of regulations for the event,
		this case, as a general rule it is	(comfortable shoes, casual
		about 80% training and 20%	clothes, sun cream according to
		leisure / fun but with a training	the period, warm clothes, etc).
		background.	Important depending on the
			number of people, have a work
			team that have specific training,
			values and common objectives
			and that can be part of the team
			so that everything develops in
			the desired way.
Madrid	Lucas	They start planning dinner-	It is the organization. If you
		party 2 months in advance, they	have a scheme and a work
		have to wait for approval of	schedule, it makes things
		budgets and permits. They	easier and ensures results,
		contacted a platform, which	practically.
		covered most of their services	
		and once they got the budget,	
		they went to work with the sale	
		of tickets (approximately 700).	

MadridEmmaA presentation of the newThe amount of performanceVernhecollection of newera capsbe there, foodsMake a briefing with theand allergies, howcontracting company that isyou have to serve	specifications
s Make a briefing with the and allergies, how	•
	e, if you need
Carole Cervera Pres. This to bring crockery	•
company gave you hiring staff, decor	
specifications of how you	
wanted the event to be. They	
wanted 100 donuts, one third of	
each corporate color	
Specified price and date - And	
the test of the donuts before the	
event.	
Madrid Maria The last event we organized The marketing or	f the external
Luisa was an internal congress of and internal ev	vent is very
Castelo Houden in Chile. The event was important (to be o	clear the main
of 70 people from different message of the	event and the
countries of Ibero-America and slogan) and final	
Europe. The process was the of the event, what	t is going to be
following: done and what	topics will be
-Close budget of what we could discussed.	
spendHow many people were	
going to come to the event	
Search for spaces for lectures,	
spaces for workshops, hotels,	
company bus transfers,	
restaurants for two days for	
meals and dinnersCreation of	
specific marketing campaign.	
The message of the event and	
the contentContact and	
communication with the	
participants.	

Madrid	Lorena	Last week. I organized all the	The schedule, because if you
		English level exams for the	run out of time nothing works
		academy. I had to take into	out
		account every group's level,	
		choose different exercised from	
		the official grading companies	
		and tell all the students about	
		the dates for them to be ready.	
Madrid	Iñaki	The last event was a trade fair,	It depends on the format
	Doming	Exposaldo, which brought	(congress, product
	uez	together 50,000 people,	presentation, fair,). The first
		exhibitors to sell stock and	thing is to visualize it, the
		warehouses before Christmas,	objective and the program. Plan
		during 5 days of celebration.	in an innovative and creative
			way, where appropriate.
			Preserving the headquarters'
			self-protection.
Madrid	Alicia	Long process by number of	A lot of organization. Be clear
		participants, with 1 year in	about the objective A calendar
		advance, space search, hotel	planning.
		reservation and travel for	
		participants. The search for all	
		services (security, hostesses,	
		cathering,) is carried out by	
		several workers of the	
		Association of Judges	
		Francisco Vitoria.	
Madrid	Bea	Every day, I organize the	The timetable of the students,
		driving lessons in the school. I	because they are all different
		have to ve very aware of how	
		many students are registered in	
		order to give the teachers a	
		schedule, and also to charge	
		them the amount of classes	
		they take	

Barcel	Jose	It was a company dub for 40	Have everything square, have
ona	(n/a)	people, on the first one to	
		organize a scape room for the	
		customers and to go to the	
		Restaurant Santa Clara.	
Madrid	Katya	Last week. The event starts	The most important thing is to
		from the moment the client	know exactly what the client
		contacts the event planner and	wants to achieve with the
		explains what they can do and	celebration of that event, in this
		what they want to achieve with	way, he can be guided to
		it. Each event is unique, so it is	achieve the objectives and thus
		developed "ad hoc" for each	be satisfied. Many times they
		client. That means having	have a vague idea and you
		several interviews with them to	have to work a lot with them to
		offer the best service.	end up offering a service that
			meets their expectations
Barcel	Jose	At the end of November 2017,	Good planning, teamwork
ona	(n/a)	the presentation of finalist	among the different
		candidates to participate in a	professionals involved and take
		mentoring program for young	care of people (participants and
		social entrepreneurs.	assistants).
		A score of young people who	
		made the presentation of 10	
		projects before an audience of	
		100 people	
Barcel	Jose	The last event that I organized	The most important thing is to
ona	(n/a)	the last act was the	know very well what you want to
		appointment as Doctor Honoris	do. Have the personal and
		Causa of RIchard Boysties.	technical means to carry it out.
		One of the specialists in the	Work it with time to be able to
		management of people based	organize it. An act how this
		on their different emotional	begins to prepare a year before.
		intelligences. & October. A very	
		institutional event in the	
		academic field in which the	

		academic authorities of the	
		university are present at the	
		time of naming an honorary	
		doctor. This act has a very	
		specific format in which the	
		university professors who are	
		interested in attending. They	
		enter the room in order of	
		catagory wearing a toga of	
		different colors.	
Madrid	Gregori	It was the most imoportant legal	For Gregorio there isn't a most
	0	event that is made in Spain,	important hing, as
		called Legal Management	EVERYTHING is as important
		Forum. They bring different	for the event. The timing and
		personalitys from all around the	the protocol of the event are
		world to give talks and lawyers	fundamental
		from big buffets. They make it in	
		the Mutua Madrileña forum in	
		Madrid. They have to plan the	
		themes they want to talk about	
		in this event and bring the right	
		people for it. All this has a cost,	
		bringing the people from	
		aroudn the worl, having an	
		space, flights and hotels; so	
		they look for sponsors that can	
		help with the costs of the event.	
		Some partners instead of giving	
		money, they will give you the	
		space for the vent or stuff for	
		the event. FOOD is very	
		important in an Spanish event,	
		having a really good catering is	
		one of the crucial parts, as in	
		Spain the event can be really	
		· · · · · · · · · · · · · · · · · · ·	

		l .	
		good, but if you didnt have good	
		food, people will think that the	
		event is bad. You have to have	
		a really good communication to	
		the outside, for example on this	
		last event, they had live	
		streaming of the event and	
		people would pay less to	
		whatch it trough the internet.	
		Another important part is who	
		starts and closes the event. The	
		post event is really important	
		too, so people have a nice after	
		taste of the event. Also bringing	
		important people to the events	
		like a minister or an eminecy,	
		will bring more people to your	
		event. Partners are the most	
		fundamental thing in the event.	
Madrid	Pablo	Last week, one of our night	Assembly of the space, attend
	Ramos	sessions. We advertise them	the artists, position themselves
	Gómez,	online and then prepare them	in their positions when the
	Álvaro	with time in a small space	public arrives and the show
	Peréz		begins and, finally, dismiss and
	and		collect the room
	Iñigo		
	Irondo		
Madrid	Alfredo	The last event we organized	Picking which space of Mapfre
		was an internal congress with	we were going to use that was
		different speeaches about how	better for all employees to come
		the last year was, to present to	easily. Making sure that the
		the employees the final results.	event was interesting and not
		Created specific content for the	boring, something to learn from.
		purpose that explain why we	
		were having that event and	
		1	

		what we wanted to reach with it.	
		We also had to contact a	
		catering company.	
Barcel	Jose	3 infernal tombs, The verbena	City hall permits, money,
ona	(n/a)	of Sant Joan	infrastructure, make sure we
			have public support

Locati	Name	What are the typical	How do you typically
on		challenges you have come	overcome those challenges?
		across when organizing	
		events?	
Madrid	Tomás	They usually have problems in	Establish a clear contract with
	Martíne	the time of stand preparation,	the consequences and
	z	computer installation does not	responsibility of the problems.
		work, delays in transportation.	
Barcel	Jose	Barcelona has many events,	Make a collaborative road map,
ona	(n/a)	overlapping with very similar	who does that. Participation is
		events, timing is very important.	not known. What overlap look at
		Many times we have found that	the largest web events there
		coordination with collaborations	
Madrid	José	Having an attractive content	Preparing everything well in
	Peláez	agenda.	advance.
Madrid	Víctor	Logistic, to have everything	The logistic challenge you
	Aidillo	where it has to be on time.	overcome it by geting help from
		Make it interesting and fun for	other departments to order the
		the people thats coming.	stuff and to help manage the
		Another chalenge is the	time schedual. One way to
		communication of the event,	make it atractive is to give
		making it the right way so the	incentives to people, like amkin
		objective of the event gets to	raffles and giving away stuff.
		the people and they understand	
		it.	

Madrid	Javier	Economic ones, to make an	Having trustful providers and to
	Alfonso	event profiteable, is really hard,	know people that can help you
		and last minute petitions form	fix problmes
		the client are also hard	
		challenges	
Madrid	Asmaa	The most difficult thing is to find	Having everything as organized
	Tif	a space that has availability,	as possible, since there are
		how the world of events has	always unforeseen events, so
		grown or you are looking for it	the better tied everything is, the
		with a lot of time or you do not	faster the problem will be
		have a site (from large	solved. This case is in IFEMA,
		volumes), if you do not find one	and they usually reserve it
		that collects all the	almost a year before. The
		characteristics of the briefing it	logistics issue with our own
		is complicated. So is the	travel agency that we have in
		content, because it does not	Carrefour
		help to have a great set and	
		shows if you do not have	
		creative and strategic content	
		afterwards (this content is what	
		we work in my department).	
		The management of the	
		number of people and the	
		number of activities when the	
		volume is very large. Also your	
		biggest enemy is the timing,	
		since there comes a time when	
		you may have to agree on	
		performances or lectures	
		(snowfall)	
Barcel	Jose	Problems in the motor	The ideal is to specify well how
ona	(n/a)	equipment, that know how to	the team is going to coordinate
		work in a team, external	well, clarify very well what you
		logistical problems with which	need with your suppliers and
		you can not copy.	work with regular suppliers.

Barcel	Jose	Fundamental in the first place	Preparation of events, is
ona	(n/a)	that it goes well and feedback	•
	(174)	from the people is positive.	schedule after the events is
		Good organization, people are	reviewed the functioning of
		attentive to their functions. The	such. It is important the
		timing that things do not	previous how the post.
		lengthen, because many times	P
		it is overlooked	
Madrid	Neus	maybe make sure it gets full.	Moving it a lot through networks
	Portas	Although being a site with	and contacting friends and
		limited capacity, it is easier.	acquaintances. When they are
			events with more people, also
			contacting the media that
			disseminate the event and with
			the collaborating companies so
			that they also disseminate.
Barcel	Jose	The unforeseen, number of	For working with the ability to
ona	(n/a)	people. The challenge, which is	react, when there is a challenge
		not agreed. The by itself and	the ability to react. Know how to
		the and if they exist.	react fast.
Madrid	José	Aligning everybody who has to	In my case, it's a matter of
	Luis	be involved	perseverance and
	Casal		assertiveness - sometimes they
			will tell you it's not possible, but
			at least you have to find a plan
			B!
Madrid	David	Adequacy of the available	With experience, imagination
	Abreu	budget.	and trust.
Madrid	Rosa	It is usually that each person	They assume with work, with a
	Laviña	requesting an event has very	lot of patience and good
		clear what they want but not	organizational skills
		how to do it and all the	
		assembly that it requires	
		around them.	

Madrid	Gloria	The hardest thing with the	With collaborators.
	Alonso	congresses are the	
		international transfers (because	
		we have a non-polluting policy).	
Madrid	Kike	Coordination and the special	Having the perfect team.
	Labián	sound (as we record the Ted	
		Talks).	
Madrid	Miguel	The main and typical challenge	The way to overcome the
	Ángel	you encounter when preparing	economic challenge is to
		an event is mainly the economic	request enough budgets and do
		cost	a very thorough research on the
			Internet of all local and
			companies that are dedicated
			to these issues
Barcel	Jose	Budgetary constraints and lack	Research, planning to
ona &	(n/a)	of awareness of the relevance	anticipate, exploration of
Madrid		of coherence in the RRII	strategic partners
Barcel	Jose	Obtain financing the first one to	Analyzing the errors and once
ona	(n/a)	be able to carry it out, look for	we are underway. Every time
		brands More at the	you have to learn how to
		production level, comply with	improve service. We also get in
		the legal requirements,	touch with section heads and
		capacity, electrical	do evaluations with them.
		requirements. On the other	
		hand, there would be the	
		management of waiters, staff,	
		doors	
Barcel	Jose	The first challenge is to transmit	It is important to send the
ona	(n/a)	confidence and professionalism	proposal as quickly as possible,
		in your performance. The	as it reflects the
		person "responsible" for	professionalism of the person
		deciding the event needs to	hired, and once sent normally
		obtain from you an extreme	by mail (either after telephone
		trust and perceive the	contact or from a previous
		professionalism of what they	personal interview) make a

		hire (unconsciously they	phone call to verify that he has
		manage the balance between	received it and if it fits his
		"how much it costs and the	intentions; It is necessary to
		benefit they get"). Suffer	make clear the possibility that
		because everything goes well	you can do everything you
		(your responsibility is several	want, always subject to the
		thousand Euros) and you have	budget of the contracting party,
		to relax that "anxiety" by	and my magic formula is always
		showing examples and	leave a final "surprise", with the
		confidence that you have all the	aim of exceeding your
		"ends" tied.	expectations. The concept of
			real satisfaction for me I always
			define it as the positive
			difference between the
			expected and the received, that
			is why I try to give more than
			what is expected; In this way
			you always satisfy the customer
			and leave an "aftertaste" that
			facilitates later the "mouth /
			ear".
Madrid	Lucas	The pressure to which they are	Having the help of the majority
		subjected when hiring	of the student residence, they
		Unievento, since they need to	spread among their contacts.
		get a lot of money to be able to	Generally, in Madrid the
		pay for the services that this	majority of students are from
		platform covers, that being a	outside and, above all, in the
		party are many.	main colleges. Therefore, the
			components of the schools
			have their contact networks
			from their places of origin in
			Madrid.
Madrid	Emma	Missing food, that stays cold,	Carrying something just in case
	Vernhe	that people do not have to use	you have it in stock, planning
	S	silverware.	

			the schedules very well,
			planning the dishes well
Madrid	Maria	The most important thing is to	For the problem of the food we
	Luisa	take care of the details that can	make emails with an excel
	Castelo	generate anecdotes or things to	document that we send to the
		talk about negatively. Above all	participants in advance where
		take care of the food (that	they can write if they have any
		everyone likes and can eat),	type of food restriction. For
		logistics and transport during	transportation, we hire private
		the event.	transfers to pick them up from
			the airport and move them
			around the city during the days
			of the event.
Madrid	Lorena	The participants forgetting	By talking to their parents
		about them or refusing to attend	instead or by sending them
		(some are usually children and	notifications on our platform
		it's hard to keep them engaged)	when they are adults
Madrid	Iñaki	The most important thing, in	Good organisation. Have a
	Doming	your opinion, is knowing how to	good planning, be organized
	uez	coordinate suppliers with the	and dedicate time.
		venue of the event. They	
		influence the organization and	
		execution of the event.	
Madrid	Alicia	The experience of the client,	With a lot of work, the
		who has a strict time, which can	presentation a lot of dedication
		be of time, as ministers or	and hours.
		presidents of the council. Why,	
		you have to adapt to that	
		framework that is imposed.	
Madrid	Bea	Changing timetables, students	Having a better paying system,
		that forget to pay or to call to	keeping regular contact with the
		say they are not coming,	students and several teachers
1		teachers getting sick	

Barcel	Jose	the technical team of blow does	Improvising but always with
ona	(n/a)	not work, the catering was not	positivism and paying good
		what they had promised us	customers
Madrid	Katya	The biggest challenge you can face is to capture the idea, the	Having a constant contact with the person responsible of the
		essence of the event.	event.
		Sometimes this is very simple	event.
		but sometimes it is very	
		complicated. In congresses the	
		idea you get it right away but	
		the difficulty of this is to manage	
		so many people since they tend	
		to be very numerous and you	
		have to take care of all the	
		details of each of them.	
Barcel	Jose	The management of	With flexibility and experience
ona	(n/a)	contingencies.	to face the unexpected.
		Realism in the forecast of the	Calculating well the time
		times.	margins in programming,
			focusing on the experience of
			user.
Barcel	Jose	Generally, the most difficult	Good foresight, very good
ona	(n/a)	thing is to get the participation	information campaign, to
		of the people to whom this	pursue potential assistants to
		event is directed. Good as it is,	come. It can be an event like
		if you do not fill the room you	this, what you have to do is fill
		have a very serious problem.	the event
		Get public, is what will mark you	
		if you succeed	
Madrid	Gregori	The biggest challenge for him is	Do it the best way you know
	0	that he has the brand of Banco	how to do it
		Santander on his hands and he	
		has to be able to improve the	
		view of the brand and not letting	
		it down	

Madrid	Pablo	The cause, the reason why it is	Thanks to offer a good service,
	Ramos	done, and the security, to have	recommendations from the
	Gómez,	the event under control. The	people, and a good
	Álvaro	client's experience is optimal,	communication campaign
	Peréz	as well as attracting new	
	and	audiences. That the client	
	Iñigo	repeat.	
	Irondo		
Madrid	Alfredo	That there is enough food and	Try to buy more food than we
		everybody likes it. That there is	need and donate the remains to
		a nice atmosphere, everybody	soup kitchens
		gets along and feel confortable.	
Barcel	Jose	Climatology, presence of police	Llevando material para cubrir
ona	(n/a)	forces	los equipos, Cubriendo el
			Evento con aseguranzas

Locati	Name	How did you handle the	How do you manage the
on		event registration?	attendees/participants?
Madrid	Tomás	They invite customers by	They do their own marketing of the
	Martíne	email and also give them	event and they select which media
	z	the opportunity to sign up	they want to use. And they also use
		for contacts they still do	their web and pamphlets.
		not have on their website.	
		Press releases.	
Barcel	Jose	We do not have a registry	Through the platform, we download
ona	(n/a)	of people, only with	the excel and we cross it out or with
		payment events, we use	the application
		eventbrite. If a single link	
		is paid on different	
		platforms. If it's free we	
		hang it on different	
		platforms	
Madrid	José	With QR codes or DNI.	By e-mail.
	Peláez		

Madrid	Víctor		Ask them to suscribe firstly in their
Maana	Aidillo		internal web so hey have an
	7 101110		aproximated number of people that is
			comming.
Madrid	Javier	Depending on the events	Every participant is taken care of at
	Alfonso	and the request of the	every time. There is always a person
		clients. Some of the	to tell them where to go so they dont
		events are handled trough	feel lost. You have to take care of
		our clients website and	them like a shepherd with his flock
		some other through	
		different apps like ticketea	
Madrid	Asmaa	As they are usually	At the moment of opening doors, it is
	Tif	internal, with the list of	key to control where and when
		attendees already closed,	people pass with a check in to bring
		we send the invitations	the invitations and a list of
			participants
Barcel	Jose	In ESN we have an online	The relationship with the participants
ona	(n/a)	platform that allows you to	is co-volunteered, they know what
		request a place to attend	content they are going to see and
		the event or not. The	that. All the events that we have in
		program generates an	ESN are internal, all the people that
		invoice.	participate in the events are
			associated, they receive the
			information through the usual
			channels.
Barcel	Jose	We did a doodle to know	We are organized by commissions. A
ona	(n/a)	more or less the approach	recreational commission was in
		and we confirmed the	charge of organizing the activities.
		assistants by mail.	The commission of social
			organization was responsible for
			collecting clothes. Those
			responsible, were responsible for the
			management of participants.

Madrid	Neus	Via mail or the same day	With excel, from the people who
	Portas	of the event.	confirm by the different means (mail,
			telephone, in person or web)
Barcel	Jose	Depending on the case.	Whatsapp and e-mail. All day
ona	(n/a)	Through agencies or	watching the mobile.
		people who come to see	
		the space. For the type of	
		site that is the nostre.	
Madrid	José	Normally they're done by	I always count on an external agency
	Luis	partners or an external	who helps me with attendees by
	Casal	agency; these 2 update	creating and giving them their
		me and the people	personal credentials (accreditations)
		involved about the	
		registrations	
Madrid	David	In-house platform.	In-house platform.
	Abreu		
Madrid	Rosa	Email	Depending on the type of event, but
	Laviña		usually with guest list
Madrid	Gloria	With our platform, first we	Own platforms, real time chats.
	Alonso	send them an e-mail and	
		after, they need to go to	
		our website or app to have	
		all the information.	
Madrid	Kike	With eventbrite, qr code.	Social networks and e-mail.
	Labián		
Madrid	Miguel	The registration of guests	With excel
	Ángel	to all these events is very	
		personalized because we	
		have a captive market	
		and we do it by phone and	
		by email vis a vis	
Barcel	Jose	Through previous online	Online, mainly through networks and
ona &	(n/a)	form, registration fees and	mailing
Madrid		on-site form	

Barcel	Jose	We manage it ourselves	We work with several online
ona	(n/a)		platforms, codeticket
Barcel	Jose	In our case they send us a	As a general rule there is always a
ona	(n/a)	list with the name of the	"chief / coordinator" that accompany
		assistants and the	(manager, responsible for HR, etc)
		charges; On occasion,	and is the one who watches over
		they make comments on	them to the meeting point. From
		the people in the line of	there, we try to offer them a good
		their "way of being" to	"wellcoming" so that they feel
		warn us of the better	comfortable and free to learn and in
		options for them to work	turn have fun. Depending on the
		their "weak" points and	number of attendees We have a
		let's help with it Likewise	team of 2 to 5 people for teams of 5
		they indicate us in another	and 20 participants. In "leisure"
		list to part the subject of	events in various programs of
		allergies to foods, or	"Teambuilding" without formative
		specific treatments.	part, where we find events from 70 to
			100 people we set up different
			operational bases distributing each
			base with a number of people /
			equipment,
			(initially predisposed and agreed with
			the responsible parties) where they
			go rotating by the different bases and
			in each base there is a responsible
			our who explains and helps with the
			information for the execution of each
			"test".
Madrid	Lucas	By accepting the planning	Hand lists, which distribute the
		offered to students and,	tickets by PR teams, which
		later, acceptance by the	disseminate them through their
		college.	contact network.
Madrid	Emma	Contact them by email	We don't do much marketing.
	Vernhe	and calling them. Also	
	S		

		they have some regular	
		clients.	
Madrid	Maria	Specific tools in which	Squared well the schedules and
	Luisa	they register, collect the	presenting them in a landing page
	Castelo	data and export it to an	where they could see the agenda,
		excel, manage payments	hotel data, currency of the country,
		with paypal or credit card	who will talk, temperature, etc. The
		and send them an	marketing department does it.
		automatic email with the	
		confirmation of the	
		registration and the	
		specific data that must be	
		taken into account.	
Madrid	Lorena	On our own website	With our platform
		students can take a level	
		exam and also register,	
		by many do it in the office	
		too	
Madrid	Iñaki	Depending on the size,	The tools they use are BBDD, Excel.
	Doming	the days that cover, the	In other special congresses, other
	uez	specification of the public,	sophisticated software technologies
		there are many factors	are used.
		and depending on these	
		factors, it will be executed	
		in a way.	
Madrid	Alicia	An invitation was sent by	mail to the representatives of each
		autonomous community, a	and they will be distinguished by the
		division of the trips of each	one
Madrid	Bea	They usually do it on the	With a platform of the company,
		phone or coming in	where everyone is signed in
		person to our office	
Barcel	Jose	Mobile app	Mobile app
ona	(n/a)		
Madrid	Katya	The companies /	Usually I do not have contact with the
		agencies contact me	participants. I usually talk with the

		directly and I do not have	bood of the company (or
		directly and I do not have	head of the company (or
		to do anything special. If	communication agency) and with
		they finally carry out the	them I deal with everything related to
		event I reserve the space	the event.
		they need and from there	
		we will develop it.	
Barcel	Jose	Depending on the case, it	From the definition of the profile, we
ona	(n/a)	is managed by the	look to focus dissemination very well,
		organization itself or by	as well as accompany the entire
		using online tools	registration process, confirmation,
			reminder and subsequent
			evaluation.
Barcel	Jose	We made several	Normally, obtain a list, we have two
ona	(n/a)	information shipments,	lists: the first list people who will be
		we must bear in mind that	part of the delegation (email, where
		this is an internal event of	they can come with the toga in hand,
		the university. It is	these people are quoted 3/4 of an
		announced periodically,	hour before the act, so that from time
		then invitations are	to organize the entourage), the
		massively sent to	second person who has to go to the
		authorities. We have a	authorities room in the first and
		Database that is	second row (they are cited by email
		permanently updated.	half an hour before) to the rest of the
		It is a mass mailing of	audience are cited by email half an
		cards that are thinking of	hour before.
		being sent, is to create an	
		online form so that the	
		person receiving the	
		invitation can be	
Madrid	Gregori		They use an stewardess company no
	0		manage el the registration and all the
			staff for the events.
Madrid	Pablo	Entradium	Sale of tickets online, through
	Ramos		entradium, and at the door.
	Gómez,		
	1		

	Álvaro		
	Peréz		
	and		
	lñigo		
	Irondo		
Madrid	Alfredo	Emails with a registration	Internal pamphlets and emails that
		questionnaire.	we send them with all the information
			and details.
Barcel	Jose	Municipal permits,	Giving them directions at the
ona	(n/a)	requesting the public road	beginning of the event and
		license.	remembering security measures,
			fencing the areas with danger by
			pyrotechnics.

Locati	Name	How did you handle the	How do you manage the
on		event registration?	attendees/participants?
Madrid	Tomás	They invite customers by	They do their own marketing of the
	Martíne	email and also give them	event and they select which media
	z	the opportunity to sign up	they want to use. And they also use
		for contacts they still do	their web and pamphlets.
		not have on their website.	
		Press releases.	
Barcel	Jose	We do not have a registry	Through the platform, we download
ona	(n/a)	of people, only with	the excel and we cross it out or with
		payment events, we use	the application
		eventbrite. If a single link	
		is paid on different	
		platforms. If it's free we	
		hang it on different	
		platforms	
Madrid	José	With QR codes or DNI.	By e-mail.
	Peláez		
Madrid	Víctor		Ask them to suscribe firstly in their
	Aidillo		internal web so hey have an

MadridJavierDepending on the events and the request of the clients. Some of the events are handled trough our clients website and some other through different apps like ticketeaEvery participant is taken care of at every time. There is always a person to tell them where to go so they dont feel lost. You have to take care of them like a shepherd with his flockMadridAsmaaAs they are usually internal, with the list of attendees already closed, we send the invitationsAt the moment of opening doors, it is key to control where and when people pass with a check in to bring the invitations and a list of participantsBarcelJoseIn ESN we have an online platform that allows you to request a place to attend the event or not. The program generates an invoice.The relationship with the participants is co-volunteered, they know what content they are going to see and that. All the events that we have in ESN are internal, all the people that participate in the events are associated, they receive the information through the usual channels.BarcelJoseWe did a doodle to know more or less the approach and we confirmed the assistants by mail.We are organized by commissions. A recreational commission of social organization was responsible for collecting clothes. Those responsible, were responsible for the management of participants.MadridNeusVia mail or the same day of the event.With excel, from the people who confirm by the different means (mail,				aproximated number of people that is
MadridJavierDepending on the events and the request of the clients. Some of the our clients website and some other through different apps like ticketeaEvery participant is taken care of at every time. There is always a person to tell them where to go so they dont feel lost. You have to take care of them like a shepherd with his flockMadridAsmaaAs they are usually internal, with the list of attendees already closed, we send the invitationsAt the moment of opening doors, it is key to control where and when people pass with a check in to bring the invitations and a list of participantsBarcelJoseIn ESN we have an online platform that allows you to request a place to attend the event or not. The program generates an invoice.The relationship with the participants is co-volunteered, they know what content they are going to see and that. All the events that we have in ESN are internal, all the people that participate in the events are associated, they receive the information through the usual channels.BarcelJoseWe did a doodle to know more or less the approach and we confirmed the assistants by mail.We are organized by commission. A recreational commission was in charge of organizing the activities. The commission of social organization was responsible for collecting clothes. Those responsible, were responsible for the management of participants.MadridNeus PortasVia mail or the same day of the event.With excel, from the people who confirm by the different means (mail,				
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Portas of the event. confirm by the different means (mail,				management of participants.
	Madrid	Neus	Via mail or the same day	With excel, from the people who
		Portas	of the event.	confirm by the different means (mail,
telephone, in person or web)				telephone, in person or web)

Barcel	Jose	Depending on the case.	Whatsapp and e-mail. All day
ona	(n/a)	Through agencies or	watching the mobile.
		people who come to see	
		the space. For the type of	
		site that is the nostre.	
Madrid	José	Normally they're done by	I always count on an external agency
	Luis	partners or an external	who helps me with attendees by
	Casal	agency; these 2 update	creating and giving them their
		me and the people	personal credentials (accreditations)
		involved about the	
		registrations	
Madrid	David	In-house platform.	In-house platform.
	Abreu		
Madrid	Rosa	Email	Depending on the type of event, but
	Laviña		usually with guest list
Madrid	Gloria	With our platform, first we	Own platforms, real time chats.
	Alonso	send them an e-mail and	
		after, they need to go to	
		our website or app to have	
		all the information.	
Madrid	Kike	With eventbrite, qr code.	Social networks and e-mail.
	Labián		
Madrid	Miguel	The registration of guests	With excel
	Ángel	to all these events is very	
		personalized because we	
		have a captive market	
		and we do it by phone and	
		by email vis a vis	
Barcel	Jose	Through previous online	Online, mainly through networks and
ona &	(n/a)	form, registration fees and	mailing
Madrid		on-site form	
Barcel	Jose	We manage it ourselves	We work with several online
ona	(n/a)		platforms, codeticket
Barcel	Jose	In our case they send us a	As a general rule there is always a
	(n/a)	list with the name of the	"chief / coordinator" that accompany

		accietants and the	(manager responsible for LID stall)
		assistants and the	(manager, responsible for HR, etc)
		charges; On occasion,	and is the one who watches over
		they make comments on	them to the meeting point. From
		the people in the line of	there, we try to offer them a good
		their "way of being" to	"wellcoming" so that they feel
		warn us of the better	comfortable and free to learn and in
		options for them to work	turn have fun. Depending on the
		their "weak" points and	number of attendees We have a
		let's help with it Likewise	team of 2 to 5 people for teams of 5
		they indicate us in another	and 20 participants. In "leisure"
		list to part the subject of	events in various programs of
		allergies to foods, or	"Teambuilding" without formative
		specific treatments.	part, where we find events from 70 to
			100 people we set up different
			operational bases distributing each
			base with a number of people /
			equipment,
			(initially predisposed and agreed with
			the responsible parties) where they
			go rotating by the different bases and
			in each base there is a responsible
			our who explains and helps with the
			information for the execution of each
			"test".
Madrid	Lucas	By accepting the planning	Hand lists, which distribute the
		offered to students and,	tickets by PR teams, which
		later, acceptance by the	disseminate them through their
		college.	contact network.
Madrid	Emma	Contact them by email	We don't do much marketing.
	Vernhe	and calling them. Also	
	s	they have some regular	
		clients.	
Madrid	Maria	Specific tools in which	Squared well the schedules and
	Luisa	they register, collect the	presenting them in a landing page
	Castelo	data and export it to an	where they could see the agenda,

		excel, manage payments	hotel data, currency of the country,
		with paypal or credit card	who will talk, temperature, etc. The
		and send them an	marketing department does it.
		automatic email with the	
		confirmation of the	
		registration and the	
		specific data that must be	
		taken into account.	
Madrid	Lorena	On our own website	With our platform
		students can take a level	
		exam and also register,	
		by many do it in the office	
		too	
Madrid	Iñaki	Depending on the size,	The tools they use are BBDD, Excel.
	Doming	the days that cover, the	In other special congresses, other
	uez	specification of the public,	sophisticated software technologies
		there are many factors	are used.
		and depending on these	
		factors, it will be executed	
		in a way.	
Madrid	Alicia	An invitation was sent by	mail to the representatives of each
		autonomous community, a	and they will be distinguished by the
		division of the trips of each	one
Madrid	Bea	They usually do it on the	With a platform of the company,
		phone or coming in	where everyone is signed in
		person to our office	
Barcel	Jose	Mobile app	Mobile app
ona	(n/a)		
Madrid	Katya	The companies /	Usually I do not have contact with the
		agencies contact me	participants. I usually talk with the
		directly and I do not have	head of the company (or
		to do anything special. If	communication agency) and with
		they finally carry out the	them I deal with everything related to
		event I reserve the space	the event.
	l	1	

		they need and from there we will develop it.	
Barcel ona	Jose (n/a)	Depending on the case, it is managed by the organization itself or by using online tools	From the definition of the profile, we look to focus dissemination very well, as well as accompany the entire registration process, confirmation, reminder and subsequent evaluation.
Barcel ona	Jose (n/a)	We made several information shipments, we must bear in mind that this is an internal event of the university. It is announced periodically, then invitations are massively sent to authorities. We have a Database that is permanently updated. It is a mass mailing of cards that are thinking of being sent, is to create an online form so that the person receiving the invitation can be	Normally, obtain a list, we have two lists: the first list people who will be part of the delegation (email, where they can come with the toga in hand, these people are quoted 3/4 of an hour before the act, so that from time to organize the entourage), the second person who has to go to the authorities room in the first and second row (they are cited by email half an hour before) to the rest of the audience are cited by email half an hour before.
Madrid	Gregori o		They use an stewardess company no manage el the registration and all the staff for the events.
Madrid	Pablo Ramos Gómez, Álvaro Peréz and	Entradium	Sale of tickets online, through entradium, and at the door.

	Iñigo		
	Irondo		
Madrid	Alfredo	Emails with a registration	Internal pamphlets and emails that
		questionnaire.	we send them with all the information
			and details.
Barcel	Jose	Municipal permits,	Giving them directions at the
ona	(n/a)	requesting the public road	beginning of the event and
		license.	remembering security measures,
			fencing the areas with danger by
			pyrotechnics.

Locati	Name	How did you collect	How did you handle
on		registration fees and other	communication with the
		payments?	participant outside the event?
Madrid	Tomás	Paypal or credit card on their	They invite customers by email
	Martíne	own web.	and also give them the
	z		opportunity to sign up to contacts
			they still do not have on their
			website. They also do press
			releases. After the event the
			relationship is maintained if they
			get their name, phone number or
			email. They do refreshment
			actions and re-launch these
			clients. They make a database
			with these clients.
Barcel	Jose	With eventbrite. Transfers for	Eventbrite platform, RRSS.
ona	(n/a)	suppliers	
Madrid	José	In the website.	Eloqua, online platform.
	Peláez		
Madrid	Víctor	They dont charge for the	As they are internal events, they
	Aidillo	evets as they are made for	dont need to make any
		their own employees.	comunication tot he outside

Madrid	Javier	Usually they collect every	They dont usually make any
maana	Alfonso	payment 50% ahead and the	communication as the
	/	rest at the time of the event.	participants are brought by their
		They act like a bank and keep	clients. Other times they use
		the money for their clients and	externals data bases to reach for
		give it to them after the event.	more and different public
		Usually everything by bank	
		transfer and card payments	
		on web and in person.	
Madrid	Asmaa	The rates are made by	Via Notes or posters, to reach
	Tif	contest, they send you a	offices and stores
		briefing with different rates	
		and the address you choose	
		based on quality response	
		time and service. Registration	
		fees are charged directly to	
		attendees, as they are	
		internal	
Barcel	Jose	Through bank transfers or	The communication with the
ona	(n/a)	through income. Bancárias	participant is done through email,
		transfers for suppliers.	the participation part of the event.
Barcel	Jose	Previously we notified in the	The event we do is not separated
ona	(n/a)	mail. That for the food tickets	from our project, we maintain
		were sold, when they entered	contact with families
		they bought the tickets.	
Madrid	Neus	Transfer and in hand, the day	Via Facebook and mail
	Portas	of the event.	
Barcel	Jose	Pop place. We do not have	By whatsapp and e-mail.
ona	(n/a)	any platform. We are paid by	
		bank transfer, invoice	
Madrid	José	Payments are also done	Followup is done by the sales
	Luis	through an agency or the	team
	Casal	partner: we collect a quote	
		with all the expenses, then a	
		specific budget is approved	

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		by managers in our system	
		with this quote attached, and	
		we raise a Purchase Order to	
		an external agency who	
		receives the money and then	
		pays the supplier (venue,	
		catering)	
Madrid	David	In-house platform.	Through communication
	Abreu		agencies.
Madrid	Rosa	Payment is made through a	Email and especially by phone
	Laviña	municipal fee charged by the	
		municipality	
Madrid	Gloria	Bank account, they register	Own platform.
	Alonso	on our website, so they pay	
		there.	
Madrid	Kike	Eventbrite.	E-mail.
	Labián		
Madrid	Miguel	We never carry out events	All the information and reception
	Ángel	that have any cost for the	of information with the guests has
		participants. TEA assumes	always been done by telephone
		the price	and personal or through email
Barcel	Jose	Using Google forms and a	Participant / capacity: online
ona &	(n/a)	payment platform	Participant / speaker: personal /
Madrid			online interview
Barcel	Jose	Online and in the same day	Diffusioin social networks,
ona	(n/a)	offline	newspapers, specialized media
Barcel	Jose	In our case to be events of a	Normally they send us a written
ona	(n/a)	day or two, we always charge	feedback in the week after the
		for anticipated the event,	event where their opinions
		leaving 10% at the end of it.	indicate us. We ask it as a form
		Normally 50% to the hiring,	necessary to know and know the
		40% the week before and the	best and what would change or
		10% final at the end. If there	would improve to learn and adapt
		is any cancellation / high / low	the models to the
			customer demands. Also at the
		l	

ucas	specify the considerations in this regard. With the entry the registration is included	end of each participant fill out a questionnaire with your validation of the event, and thus we obtain a feedback of each individually. Then we value them to know the index of satisfaction of the same and the aspects to improve, reinforce, change or promote. Through Facebook, create pages for each of the events, and through WhatsApp groups. The novelties are commented,
	With the entry the registration	of the event, and thus we obtain a feedback of each individually. Then we value them to know the index of satisfaction of the same and the aspects to improve, reinforce, change or promote. Through Facebook, create pages for each of the events, and through WhatsApp groups. The
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ucas		and the aspects to improve, reinforce, change or promote. Through Facebook, create pages for each of the events, and through WhatsApp groups. The
ucas		reinforce, change or promote. Through Facebook, create pages for each of the events, and through WhatsApp groups. The
ucas		Through Facebook, create pages for each of the events, and through WhatsApp groups. The
ucas		for each of the events, and through WhatsApp groups. The
	is included	through WhatsApp groups. The
		novelties are commented
		regarding the price of the
		entrance, posters and surprises
		of the event.
mma	Transfer	They send them by email a
ernhe		newsletter ones a month and call
		them sometimes asking if they
		need anything.
laria	PayPal or credit card	Contact by invitation through
uisa		emails and a web page with more
astelo		information.
orena	They can be charged directly	Via our platform
	on their account or come pay	
	by the school	
iaki	By means of an application	Facebook, Twitter, web and by
oming	for admission in digital format,	mail. They try to keep the public
ez	income by transfer and they	informed through different
	are issued an invoice.	channels.
licia	They give an account number	Via email, mainly, and, through
	to the participants and they	the web page, both commenting
	send the registration request	on news to the event.
	and proof of payment.	
ea	By transfer or cash at the	Via phone and whatsapp
	office	
lar uis as ore iak on ez	ia a telo ena ii ning a	hhe A PayPal or credit card A telo Pana They can be charged directly on their account or come pay by the school A By means of an application for admission in digital format, income by transfer and they are issued an invoice. A They give an account number to the participants and they send the registration request and proof of payment. By transfer or cash at the

Barcel	Jose	Banc account	Through email
ona	(n/a)		
Madrid	Katya	Usually I do not have contact	Usually this is something I do not
		with the participants. I usually	have to do
		talk with the head of the	
		company or communication	
		agency and with them I deal	
		with everything related to the	
		event.	
Barcel	Jose	We do not charge for	Through email
ona	(n/a)	attendance at our events.	
Barcel	Jose	In this specific case there are	At the time they register, they
ona	(n/a)	no fees, normally we do not	receive an email confirming their
		make events that there are	participation in the event.
		events that have to register a	
		payment, we do it through the	
		electronic bulletin, you can do	
		it with bank card and by e-	
		bay.	
		As it is normally done, we ask	
		them to make an invoice to	
		us, it is reviewed as agreed.	
Madrid	Gregori	With a payment gateway on	With and specialized company
	0	their own web site.	and theyr own data bases of
			participants from before via
			mailing
Madrid	Pablo	Through the website of	Social Networks, mainly. Also,
	Ramos	Entradium	blogs and media, in which they
	Gómez,		are disseminated, through
	Álvaro		interviews.
	Peréz		
	and		
	lñigo		
	Irondo		

Madrid	Alfredo	They are usually free.	Emails and sometimes a
			presentation video if it's
			something very important and
			big.
Barcel	Jose	Through public subsidy and	Through social networks and
ona	(n/a)	other activities such as the	informative postersl, with
		bar counter.	propaganda posters.

Locati	Name	How did you collect feedback	What information
on		from customers?	technology you use to
			manage the events?
Madrid	Tomás	Feedback and questions with	They use excel, their
	Martíne	physical questionnaires and other	website and emailing.
	z	times they use online tools. In	
		addition, it also analyzes the leads	
		it has won and the impact it has	
		generated on the internet.	
Barcel	Jose	We do not collect feedback, for	Eventbrite, Facebook.
ona	(n/a)	some events we do typeform.	
Madrid	José	With calls, we had the sale goal.	
	Peláez		
Madrid	Víctor	Depends on the event, but mostly	Their own internal website
	Aidillo	they collect feedback on an	
		informal way. By talking to the	
		emplyees or some employees go	
		looking for them to tell them what	
		they think. On other evcents they	
		send out a survey to the	
		participants toobtain feedback.	
Madrid	Javier	With a post-event meeting with	Landing Pages, Bidi codes
	Alfonso	their client	and an app for the press
Madrid	Asmaa	With a survey tool that assesses	Internet, social networks
	Tif	the most important content events	and some ad hoc app
		that are sent to attendees by email	

Barcel	Jose	A feedback round is held during all	As we have said, ESN has
ona	(n/a)	the ESN events during the closing	its own information
	× /	ceremony. All participants can also	transmission and
		assess through a form that we	management platforms.
		send to all participants of the	The information
		event.	technologies that we use
			are developed through
			external companies and / or
			with the associates
			themselves.
Barcel	Jose	Within our project, we have a	Google, Social Networks:
ona	(n/a)	space with the families, where we	twitter, Facebook,
		were able to collect the evaluations	Instagram.
		of all the families that belong to us.	
Madrid	Neus	The day of the event itself and on	None
	Portas	Facebook	
Barcel	Jose	By e-mail, we ask for information.	Whatsapp, mail.
ona	(n/a)		
Madrid	José	We give them a survey after the	Mainly internet and emailing
	Luis	event which helps us understand	
	Casal	their business need and when they	
		expect to buy the product/solution	
		which has been presented at the	
		event. Also 1:1 calls are done by	
		the sales team	
Madrid	David	With forms.	Everything we can!!
	Abreu		
Madrid	Rosa	Phone and on the day of the event	My personal database with
	Laviña	face to face	all the information you need
			to know
Madrid	Gloria	Post-events surveys.	
	Alonso		
Madrid	Kike	E-mail.	
	Labián		

Madrid	Miguel	We don't	None
	Ángel		
Barcel	Jose	Online and offline satisfaction	From RRSS to own CRMs
ona &	(n/a)	survey	
Madrid			
Barcel	Jose	Through Facebook	Newsletters, bbdd, social
ona	(n/a)		networks and the
			aforementioned
Barcel	Jose	(Answered in the previous one);	In our case we only use
ona	(n/a)	we always do a Brieffing and a final	information by mail. They
		debriefing to contrast the opinions	are specific companies (not
		of each of the participants, first of	the general public) and
		all what do you expect from this	contacts are personal and
		event and in the second place	reinforced by agreements
		what they think and if they have	sent by mail electronic. In
		obtained part or all of what they	our case it is quite easy to
		wanted.	administer events
Madrid	Lucas	People's comments for the	Excel, to distribute the
		Facebook page and in person, for	budget.
		the feeling of the people in the	
		days after the event.	
Madrid	Emma	We have a meeting with the	Email
	Vernhes	company that contracted us and	
		ask them about how it went.	
Madrid	Maria	Sheets with questionnaires, where	Essential tool, registration,
	Luisa	the participants value the content,	data collection and contact
	Castelo	the organization and different	confirmation mail. Usually
		aspects of the event.	internal tools developed in
			their own way or google
			tools.
Madrid	Lorena	Face to face	Our platform from the
			English connection chain
Madrid	Iñaki	Satisfaction surveys are done,	None. On the one hand,
	Doming	both of the services and of the	they offer headquarters
	uez	event and of the public. Data is	and, on the other hand, they

<b></b>		collected and statistics are made	offer the services of
		for audits in the case of fairs.	organizers of the event with
		Tor addits in the case of fails.	0
			a good team, of technical
			profiles.
Madrid	Alicia	In person, they have a close	Mainly Excel
		relationship with the attendees and	
		comment on it in the first person.	
Madrid	Bea	Directly face to face	Our own platform
Barcel	Jose	web page, facebook, instagram	I do not use any technology.
ona	(n/a)		
Madrid	Katya	Talking to them directly	None
Barcel	Jose	Through the subsequent	Own tools created with the
ona	(n/a)	evaluation form.	Microsoft Office package.
			Google tools.
			Other applications of
			diffusion, call and
			registration.
Barcel	Jose	In this type of event I do not know	It is a technology that is in
ona	(n/a)	how to look for a feedback that has	the cloud, which meets the
		to remain consistent and there is	specific requirements of
		no assessment or anything of the	data protection. I do not
		kind, at the end of the act a small	remember what it's called.
		cocktail is done to be able to greet	Web service combines
		the people who have attended the	databases with
		act of know the homenejead	spreadsheets. Form site
			(attendance control) Email
Madrid	Gregori	With a questionary by mailing	They dont need, as they
	0		have meetings with
			everyone every weeek to
			keep up with their work
Madrid	Pablo	Word of mouth, in person, and	Entradium
	Ramos	comments on social networks,	
	Gómez,	Facebook, and Entradium.	
	Álvaro		
	Peréz		

	and		
	Iñigo		
	Irondo		
Madrid	Alfredo	We don't	Excel and digital agendas
			that are used for the
			timings.
Barcel	Jose	Through social networks, they are	Social networks
ona	(n/a)	personalized comments at the	
		moment	